

Advisory Committee To The  
Riverside County Children & Families Commission  
Wednesday, January 18, 2006  
Riverside County Children and Families Commission – Business Office  
2002 Iowa Avenue, Suite 100  
Riverside, California 92507

**I. Call to Order**

The meeting was called to order by Vice Chair, Georgann Koenig at 1:30 p.m.

Advisory Members present: Georgann Koenig, Lynne Craig, Donna Johnston, Randon Lane and Judith Wood.

Staff Present: Harry Freedman, Executive Director; Stella Smith, Deputy Director; Michelle Victor, Commission Secretary.

**I. Chair and Committee Member Comments**

Advisory Member Lynne Craig updated the Advisory Committee on the progress being made by West County Council of the Riverside County Child Care Consortium.

**II. Approval of Minutes**

**A. Approval of minutes from the April 20, 2005 Regular meeting of the Advisory Committee**

*There being no quorum of attendees at the April 20, 2005 regular meeting of the Advisory Committee, this item was held over until the next regularly scheduled Commission meeting scheduled for February 27, 2006. At that time, these minutes will be presented for approval and inclusion in the record of meetings of the Advisory Committee to the Commission.*

**B. Approval of minutes from the October 26, 2005 Special meeting of the Advisory Committee**

**C. Approval of minutes from the December 19, 2005 Special joint meeting of the Commission and Advisory Committee**

*Randon Lane moved to approve the October 26, 2005 special meeting minutes and the December 19, 2005 special joint meeting minutes of the Commission and Advisory Committee. Lynne Craig seconded the motion. The motion carried on a vote of the Advisory members present: [Five (5) in favor, seven (7) absent*

*(Elsner, Greene, Larsen, Lauda, Lidner, Shafai and Tenorio-Kerr); zero (0) opposed]*

### III. Staff Report – Harry Freedman

Mr. Freedman distributed a 2006 project list and highlighted several items:

- 1) **Staff Retreat:** The goal is to hold the retreat sometime at the end of February or the beginning of March.
- 2) **Evaluation:** Software vendor CTK will continue to be utilized until the new RFP is issued. There are several factors involved with this decision including what staff must comply with under the new state evaluation framework.
- 3) **Contract Agencies:** Mr. Freedman would like to bring recommendations regarding extensions of contracts to the Commission at the February meeting. Staff is currently in the process of reviewing and evaluating each agency.
- 4) **New RFP:** Mr. Freedman would like to have this process completed by January 2007.
- 5) **Fiscal:** A new Fiscal Administrator has been hired. Her name is Cheryl Gilbert and she previously worked for the County Auditor Controller's office.
- 6) **Policy Development / Approval:** AB 109 requirements to be addressed and policies finalized.
- 7) **Playground RFP:** The new playground RFP will be released to Contractors with the architecturally pre-designed plans next week. Shortly thereafter, the RFP will be released for licensed child care centers to apply for grant monies.
- 8) **Preschool For All:** The Reiner Preschool For All Initiative has qualified for the ballot. The Commission had directed Mr. Freedman to establish a Preschool For All committee. After contacting the Riverside County Office of Education it was determined that they were also in the process of putting together a committee. Mr. Freedman will speak with the Commission about combining the committees to avoid duplication of efforts and participation.
- 9) **Child Care Impact Fee:** Mr. Freedman shared that he presented at the workshop for the Board of Supervisors and said that it went quite well. One question the Board had was regarding the distinction between private and public funds. Mr. Freedman said this resulted in some negative media coverage even though the presentation only briefly discussed this.

- 10) **Dental Clinic:** In the Nuvview / Perris region. According to Dr. Lidner, February is Children's Dental Health Month and she has forwarded some information to Stella Smith for distribution. Also, there was a brief discussion regarding the Eastside Dental Clinic and the one Saturday per month on a first come first serve basis

*The following Advisory members arrived during Mr. Freedman's report:*

*Dr. Carla Lidner, 1:45 p.m.*

*Dr. Touraj Shafai, 1:55 p.m.*

*Debbie Lauda, 1:55 p.m.*

#### **IV. Discussion Items**

##### **A. Conflict of Interest – Bylaws**

This item relates to the Form 700 and the Advisory Committee members possible removal from responsibility to complete. A formal bylaw amendment will be submitted to the Commission and then to the Board to address this issue.

##### **B. April and October Meeting Locations**

Georgann Koenig offered the space at the San Gorgonio Child Care Consortium for both the April and October meetings.

#### **II. Public Comment**

There was no public comment.

#### **V. Advisory Committee Adjournment to the Regular Meeting of the Advisory Committee on Wednesday, April 19, 2006 at 1:30 p.m.**

San Gorgonio Childcare Consortium  
671 N. Florida, Suite A  
Banning, California 92220

The meeting adjourned at 2:53 p.m.