



**PUBLIC NOTICE**

Regular Meeting of the Commission

**Thursday, June 24, 2010**

**1:30 p.m.**

Riverside County Children and Families Commission Office  
2002 Iowa Avenue, Suite 100 – Conference Room A  
Riverside, California 92507

**This notice shall confirm the Regular Meeting of the Commission of the Riverside County Children and Families Commission.**

**Note: If special accommodations are needed to participate in this meeting, please contact Lynn Stephens, Commission Secretary, at (951) 248-0014 during regular business hours of the Riverside County Children and Families Commission (M-F 8:00 a.m. – 5:00 p.m.).**

**Note: Public Comments will be taken on agenda items at various times during the meeting. Please submit a Request to Speak form to the Commission Secretary at any time during the meeting indicating the item you wish to address.**

**Note: Please place all cellular phones and pagers on vibrate or off mode during the RCCFC meeting.**

**Agenda  
1:30 p.m.**

- A. Call to Order– Susan Loew, Commission Chair
  
- B. Commission Business
  - 1. Commission Member Comments
  
  - 2. Approval of the Minutes of the May 27, 2010 Regular Session Commission Meeting
  
  - 3. Commission Committee Follow-Up
    - a. Strategic Plan Committee Update
    - b. Role of Alternates/Advisory Committee Update
  
- C. Reports
  - 1. Resolution Report – (Action) – Stella Smith, Deputy Director  
Resolutions 10-19, 10-24, and 10-26 through 10-27 will be submitted for block approval. Resolution 10-25 will be considered separately. Commissioners have the option of excluding items from the block motion. All resolutions, including contracts

and amendments referenced therein, have been reviewed by County Counsel and approved as to form.

Riverside County Children and Families Commission members have the option of excluding discussion items from a block motion.

- 10-19:** Approving the First Amendment to the Professional Services Contract between the Riverside County Children and Families Commission and Mosaic Network, Inc. for Evaluation Report Services – **Contract # 1079-PSC-08. This item is continued from the May 27 Commission meeting.**
- 10-24:** Approving the Professional Service Contract between the Riverside County Children and Families Commission and Acorn Technology Corporation – **Contract #1049 PSC-11.**
- 10-25:** Approving the First Amendment to the Investment of Funds Contract between the Riverside County Children and Families Commission and Riverside County Office of Education – **Contract # 3005 CC-10.**
- 10-26:** Approving Staff Recommendations to Grant Funds for the Child Care/Preschool Food Program and Authorizing the Executive Director to move forward with Negotiations of a Investment of Funds Contract with the San Bernardino Superintendent of Schools-KidsNCare for the Period Covering July 1, 2010 through June 30, 2011– **Contract # 3020 HS-11.**
- 10-27:** Approving the First 5 Service Corps (AmeriCorps) Agreement between the Riverside County Children and Families Commission and Prevent Child Abuse, California (PCACA) for Project Year 2010-2011 – **Contract # 134 CE-11.**

D. Discussion/Action

- 1. AB 1234 Ethics Training Options – Harry Freedman, Executive Director
- 2. Emergency Fund Recommendations – Harry Freedman, Executive Director
  - a. First School of the Desert – Scholarships to increase enrollment of pre-K children
  - b. San Gorgonio Memorial Hospital-Creation of an immunization campaign
  - c. Education Therapy & Services, Inc. (ETAS)-Services for at risk and/or special needs children
- 3. Health and Community Programs RFP and RFQ Update – Stella Smith, Deputy Director
  - a. Vision Screening and Intervention RFQ
  - b. Dental Services for Developmentally Delayed Children RFP
- 4. Approval to sign in support of the letter from the "Coalition to Protect Our Children, Protect Our Future" to the California Legislature regarding Child Welfare Services budget cuts.– Harry Freedman, Executive Director

E. Information Items

- 1. Early Care and Education Update– Laurie Schoenberg, Administrator Early Care and Education

2. Executive Director Report – Harry Freedman, Executive Director
  3. May 2010 Financial Statements – Sandy Duncan, Administrator, Fiscal Services
  4. Public Relations Update – Jamie Ayala, Public Information Specialist
- F. Funded Agency Public Comments
- G. Public Comments
- H. Future Agenda Items
- I. Commission Adjournment to the Regular Meeting of the Riverside County Children and Families Commission Thursday, July 22, 2010, Regular Session beginning at 1:30 p.m. at:

**Riverside County Children and Families Commission Office  
2002 Iowa Avenue, Suite 100 – Conference Room A  
Riverside, California 92507**

**Conflict of Interest:** Any person, or group of persons present at this meeting, who wish (es) to speak on a matter may be required to state for the record any contributions, in excess of \$250.00 made in the past (12) twelve months, made to any Commission member, the Commission member receiving the contribution, and the matter of consideration with which they are involved.

**Agenda Posting:** Agendas will be posted at the Clerk of the Board of Riverside County and the Commission Business Office.

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**Riverside County Children and Families Commission**  
***Regular Meeting of the Commission***  
***Thursday, June 24, 2010***  
**Riverside County Children and Families Commission**  
**Business Office**  
**2002 Iowa Avenue, Suite 100**  
**Riverside, California 92507**

**A. Call To Order:**

The Regular Meeting of the Commission was called to order at 1:31 p.m. by Commission Chair, Susan Loew.

Commissioners Present: Susan Loew; Supervisor Benoit (Arrived at 1:39 p.m.), Sharon Baskett; Judee Cox; Eric Frykman (Arrived at 1:36 p.m.); Jay Hoffman; Debbie Whitaker-Meneses; Steven Morford; Lupe Ramos Watson

Commissioners Absent: None

Alternates Present: Connie Beasley; Debbie Franklin

Alternates Absent: Sylvia Deporto; Stanley Grube, Georgann Koenig; Touraj Shafai

Staff Present: Harry Freedman, Executive Director; Stella Smith, Deputy Director; Lynn Stephens, Executive Assistant/Commission Secretary; Sandy Duncan, Administrator, Fiscal Services; Laurie Schoenberg, Administrator, Early Care & Education; Johnathan McDannell, Administrator, Outcomes Management; Sherry Watkins, Facilities & Operations Specialist; Cindy Brandon, Administrative Secretary; Deborah DeForge, Program Specialist II, Outcomes Management; Rocio Zuniga, Program Specialist, Early Care & Education; Sonia Jizrawi, Program Specialist, Early Care & Education; Carol Abella, Program Specialist, Early Care & Education; Uniqua Burgess, Program Specialist, Health and Community Programs; Kristi Van Heule, Program Coordinator, Capacity Building Initiative; Maria Hernandez, Secretary, Early Care & Education; Elizabeth Watt (OA III); Cassandra Adams, Contract Specialist, Grants and Contracts; Arturo Hernandez, Program Specialist, Health & Community Programs; Jean Alexander-Booth, Program Specialist II, Early Care & Education

Tiffany North, Deputy County Counsel, was in attendance as legal counsel for the Commission.

**Agenda**  
**1:30 p.m.**

**A. Call to Order – Susan Loew, Commission Chair**

**B. Commission Business – Susan Loew, Commission Chair**

**1. Commission Member Comments**

Commissioner Vice-Chair Hoffman shared that Commission Chair Susan Loew has been recognized as an Outstanding Senior Administrator for the Inland Empire Chapter of the American Society for Public Administration. The Commission congratulated Commission Chair Loew on her award.

## 2. **Approval of May 27, 2010 Regular Session Meeting Minutes**

*Commissioner Morford moved to approve the minutes of the May 27, 2010 meeting of the Commission. Commissioner Baskett seconded the motion. The motion carried. [Following is the vote of the Commission members present: Seven (7) in favor (Loew, Baskett, Cox, Hoffman, Morford, Watson, Whitaker-Meneses) Two (2) Absent (Supervisor Benoit, Frykman), Zero (0) Abstain, Zero (0) Opposed, Zero (0) Vacant].*

## 3. **Commissioner Committee Follow-Up**

### a. Strategic Plan Committee Update

The Committee consists of Commissioners Cox, Frykman, Baskett and the following First 5 Riverside ("F5R") Staff Members: Harry Freedman, Stella Smith, and Johnathan McDannell. Mr. Freedman provided an overview of the June 16 Committee meeting. Staff outlined a couple issues and timeline concerns. Commission allocation of funds has to be consistent with the Strategic Plan. The majority of current contracts end on June 30, 2011 as does the Strategic Plan. To implement new funding the Strategic Plan needs to be in place by January 2011 to allow time to issue and evaluate RFP'S for the 2011-2012 fiscal year. Several Commissions and funders are looking at place based funding as they go through their Strategic Plan process. It was the consensus of the Committee that:

- F5R should look to modify the current Strategic Plan rather than starting over.
- The Commission engage a consultant to facilitate the discussion. (This is within the ED spending authority so no formal action is needed by the Commission).
- The goal is to implement the new plan by October 2010.

Commission Chair Loew confirmed that there is no action needed at this time as the report is only recommendations. Commissioner Morford added that F5R is looking at significantly less revenue in the future.

### b. Role of Alternates/Advisory Committee Update

The Committee consists of Commissioners Hoffman and Whitaker-Meneses, Alternates, Connie Beasley and Sylvia Deporto, F5R Staff, Harry Freedman, Stella Smith, and Deputy County Counsel, Tiffany North. Mr. Freedman reported that Committee met June 23, 2010.

*(Commissioner Frykman arrived at 1:36 p.m.)*

Alternate, Beasley provided an update on the meeting. Alternate Beasley shared the following ideas for roles of Advisory members that were discussed at the meeting:

1. Conduct site visits: These visits and "testimonials" from client/parent beneficiaries of services interactions could be used as part of F5R media campaign. The visits are not to be confused with monitoring site visits conducted by Commission staff.
2. Explore/research the programs and services that other First 5's are providing in their communities to see if such programs and services could be a good fit for Riverside County.

*(Supervisor Benoit arrived at 1:39 p.m.)*

3. Increase public awareness of F5R by writing letters to the Editor and serving as "F5R Ambassadors" to service clubs and other groups they participate in.

4. As the RFP funding process for next year and the Strategic Plan update moves forward, lend technical expertise and participate in project specific activities and discussion when requested by the Commission.
5. Provide specific topic area expertise to help provide recommendations to the Commission regarding project development as requested by the Commission.

Commission Secretary, Lynn Stephens will schedule a meeting in July for all Advisory Committee members. Advisory Committee Chair and Vice Chair will be appointed at the meeting. No more than three Commissioners are invited to attend the meeting to participate in the discussion and finalize recommended roles. Agenda topics will include a discussion of the suggestions listed above and determination of individual Advisory members' areas of expertise.

Commissioner Watson noted item 2 and 5 of the Committee's report were the only items discussed by the Commission previously. She asked the Commission take the lead to reconsider what they want from the Advisory Committee. Commissioner Chair Loew noted this sub-committee met at the direction of the Commission to set the foundation and form recommendations regarding the roles of the Advisory Committee moving forward. Commissioner Hoffman who was in attendance at the Committee meeting added the meeting was also to find out how the Commission would make the best use of the Alternates/Advisory Committee. He expressed it is useful to give them some direction as well as latitude. Commissioner Watson expressed she wanted to make sure the Advisory Committee's expertise is utilized in areas funded by the Commission so that they provide valuable input.

Commissioner Chair Loew noted that the intent is to utilize the Advisory Committee in program development.

Commissioner Frykman commented that he was previously on the Advisory Committee for First 5 San Bernardino. He expressed that in his experience, the Advisory Committee was not exclusively a technical or a community advisory group. There should be a mix of technical experts and representatives of community agencies. Commissioner Watson emphasized the need to clearly differentiate the roles of the Commission, Advisory Committee, and Staff. Commissioner Morford responded that it is his interpretation that discussions are taking place to define roles and he expects Staff and the Committee to come back with recommendations.

Mr. Freedman agreed that the distinction between Staff, Advisory Committee members, and Commissioners is critical, and was discussed. All recommendations will come back to Commission for approval. He noted historically the Commission has used the Advisory Committee during the Strategic Plan process.

Commissioner Cox agreed with Mr. Freedman's comments. She noted it was her understanding the first meeting was only to get input. She asked to see the Committee's report with the recommendations in the future to get a better understanding. She expressed it was a great report for a first step. Supervisor Benoit commented the Alternates are people of substance that the Commission should include them as much as possible and let them have a voice, when appropriate. Commissioner Chair Loew, suggested staff distributes recommendations for feedback and incorporate them into the next meeting for feedback. Commission Secretary will poll the Advisory Committee and request at least three Commissioners attend the meeting.

Mr. Freedman provided a brief update on the Bylaws Committee consisting of Deputy County Counsel Tiffany North, Commissioner Chair Loew, Ms. Smith and Mr. Freedman. Ms. North is researching, and recommendations will be provide at the next meeting in a red-line version for Commission review.

#### D. Reports

##### 1. Resolution Report – (Action) – Stella Smith, Deputy Director

Ms. Smith announced Resolution 10-19 will be pulled today and presented at the July Commission meeting. Resolution 10-25 will be pulled for further discussion and declaration of conflicts. Resolutions 10-24 and 10-26 through 10-27 were presented as a block.

**10-24:** Approving the Professional Service Contract between the Riverside County Children and Families Commission and Acorn Technology Corporation – **Contract #1049 PSC-11.**

**Recommended Action:** That the Commission approve the Professional Services Contract with ACORN as attached to the resolution and authorize the Executive Director to execute the necessary documents and/or actions to effectuate this action without requiring further approval of the Commission.

**10-26:** Approving Staff Recommendations to Grant Funds for the Child Care/Preschool Food Program and Authorizing the Executive Director to move forward with Negotiations of a Investment of Funds Contract with the San Bernardino Superintendent of Schools-KidsNCare for the Period Covering July 1, 2010 through June 30, 2011–  
**Contract # 3020 HS-11.**

**Recommended Action:** That the Commission **1)** approve the award of funds to the San Bernardino County Office of Education-KidsNCare for the implementation of the Child Care Food Program (CCFP) as stipulated in the Child Care Food Program RFQ Guidelines through June 30, 2010 contingent upon the development, finalization and execution of the contract, subject to the approval of the contract as to form by the Commission’s legal counsel. **2)** Authorize the Executive Director or designee to move forward with negotiation of a Professional Services Contract not to exceed \$231,126.00. **3)** Authorize the Executive Director or designee to finalize and execute the contract, using the Commission approved Professional Services Contract template, and take any other action relating to this action without requiring further action of the Commission.

**10-27:** Approving the First 5 Service Corps (AmeriCorps) Agreement between the Riverside County Children and Families Commission and Prevent Child Abuse, California (PCACA) for Project Year 2010-2011 – **Contract # 134 CE-11.**

**Recommended Action:** That the Commission approve the agreement with PCACA for administration of various aspects of AmeriCorps member human resource and program policy management, effective as of September 1, 2010. Further that the Commission authorize the Executive Director or designee to execute the necessary documents/action to effectuate this resolution without requiring further action of the Commission.

There were no requests to speak on Resolutions 10-24 and 10-26 through 10-27 and no Commissioner discussion. Commissioner Frykman moved to approve the block of Resolutions 10-24 and 10-26 through 10-27. Commissioner Hoffman seconded the motion. *The motion carried.*

*[Following is the vote of the Commission members present: Nine (9) in favor (Loew, Supervisor Benoit, Baskett, Cox, Frykman, Hoffman, Morford, Watson, Whitaker-Meneses) Zero (0) Absent (), Zero (0) Abstain, Zero (0) Opposed, Zero (0) Vacant].*

**10-25:** Approving the First Amendment to the Investment of Funds Contract between the Riverside County Children and Families Commission and Riverside County Office of Education (“RCOE”) – **Contract # 3005 CC-10.**

**Recommended Action:** That the Commission approve the First Amendment to the Investment of Funds contract with the Riverside County Office of Education (Contract # 3005 CC-10) as attached to the resolution. Further, that the Commission authorize the Executive Director or his designee to execute the necessary documents, actions and perform contract management to effectuate the resolution without requiring further action of the Commission.

Ms. Smith stated there will be a verbal amendment to the language in the resolution report after Ms. Schoenberg’s report. Commissioner Baskett had a conflict and was not in the meeting during discussion or action of Resolution 10-25. She left the room at 1:55 p.m.

Ms. Schoenberg reviewed the Executive Summary and provided an update on the RCOE contract as provided in the Commission packets. Mr. Freedman noted site visits were added to ensure quality of care. Commissioner Morford agreed that was appropriate.

**Staff Recommendations:**

Staff began negotiations with RCOE staff on May 28, 2010 and received a finalized budget from RCOE on June 15, 2010. Based on these negotiations, Staff is recommending a total contract amount for the period July 1, 2010-June 30, 2011 of \$3,869,117.

There were no requests to speak on Resolution 10-25, and after brief discussion by the Commission, Commissioner Frykman moved to approve Resolution 10-25. Commissioner Hoffman seconded the motion. *The motion carried. [Following is the vote of the Commission members present: Eight (8) in favor (Loew, Supervisor Benoit, Cox, Frykman, Hoffman, Morford, Watson, Whitaker-Meneses) Zero (0) Absent, One (1) Conflict, (Baskett), Zero (0) Opposed, Zero (0) Vacant]. (Commissioner Baskett was out of the office and did not participate in the vote)*

*After the vote, Ms. Smith noted the verbal amendment to the first paragraph to the scope of work and section 2c of payment provisions pertaining to fair market rate versus provider rate. The revision is that F5R will use the provider rate in this contract and remove references to the fair market rate. At this time Commissioner Chair Loew called for a separate action to acknowledge the change to the Scope of Work.*

*There was no further discussion on this revision. Commissioner Hoffman moved to support the changes in the Scope of Work to use the provider rate rather than the fair market rate. Commissioner Cox seconded the motion. The motion carried. [Following is the vote of the Commission members present: Eight (8) in favor (Loew, Supervisor Benoit, Cox, Frykman, Hoffman, Morford, Watson, Whitaker-Meneses) Zero (0) Absent, One (1) Conflict, (Baskett), Zero (0) Opposed, Zero (0) Vacant]. Commissioner Baskett was out of the office and did not participate in the vote. (Commissioner Baskett was not a party to the votes and returned to the meeting after both votes at 2:15 p.m.)*

D. Discussion/Action

1. AB 1234 Ethics Training Options – Harry Freedman, Executive Director

Mr. Freedman reminded the Commissioners and Alternates of the Ethics Training requirements. He pointed out that there is a two hour online class that can be taken or, if there are enough members interested, Ms. North can provide the two hour class in person. Ms. North added that State Law allows training taken in another capacity to be used to satisfy this requirement. The law requires that each member take 2 hours of ethics training within one year of appointment and then two hours every two years thereafter. She noted this meets the minimal requirements and they can take other classes if they desire to have additional ethics training.

2. Emergency Fund Recommendations – Harry Freedman, Executive Director

Mr. Freedman provided an update and recommendations for the following agencies:

- a. First School of the Desert – Scholarships to increase enrollment of pre-K children – Does not meet RFP guidelines.
- b. San Geronio Memorial Hospital-Creation of an immunization campaign – Does not meet RFP guidelines
- c. Education Therapy & Services, Inc. (ETAS)-Services for at risk and/or special needs children – Recommend that the Commission pursue a more comprehensive approach through the Inland Regional Center.

*Commissioner Supervisor Benoit moved to approve staff recommendations to deny the Emergency Fund requests in agenda items 2.a. through c. Commissioner Hoffman seconded the motion. A brief Commission discussion took place at this time.*

Commissioner Frykman asked if communication to the agencies could include the information of any other avenue that may be available for them to apply. Mr. Freedman noted the Facility proposal just closed. He agreed he would provide the agencies with additional information on possible future opportunities.

Supervisor Benoit asked for an update on FIND Food Bank's emergency request and the contract amendment for Family Services Association of Western Riverside County (FSA). Mr. Freedman stated that the Find Food Bank contract is in process. Mr. Freedman updated the Commission on the action taken by the Commission in the May meeting relative to the FSA emergency request. F5R staff had prepared an amendment to the contract language for FY 2010-2011 allowing an advance of funds to cover the down payment on the new facility. As of June 23, 2010, F5R received communication from FSA that the indicated timeline no longer works for them and asked that the option remain available through September 2010.

Commissioner Baskett indicated a desire to support the concept presented by ETAS for services for at risk and/or special needs. She asked if staff will consider a timeline to conclude discussions with Inland Regional Center (IRC). Mr. Freedman noted IRC has not responded to requests. Commissioner Morford who has been involved in the meetings noted it would be beneficial to establish a timeline. Mr. Freedman will give IRC a timeline to respond. If they do not respond he ETAS proposal will be reconsidered. Motion passed at this time.

*Commissioner Supervisor Benoit moved to approve staff recommendations to deny the three Emergency Fund requests as presented on agenda items 2.a. through c. Commissioner Hoffman seconded the motion. The motion carried. [Following is the vote of the Commission members present: Nine (9) in favor (Loew, Supervisor Benoit, Baskett, Cox, Frykman, Hoffman, Morford, Watson, Whitaker-Meneses) Zero (0) Absent (0), Zero (0) Abstain, Zero (0) Opposed, Zero (0) Vacant].*

*(A copy of Mr. Freedman's complete report is on file at the Commission's business office.)*

3. Health and Community Programs RFP and RFQ Update – Stella Smith, Deputy Director

a. Vision Screening and Intervention RFQ

Ms. Smith provided an update as shared in the document in Commission packets. The Vision Screening has been reviewed and Staff recommends pulling the opportunity due to lack of response. Ms. Smith noted that staff is seeking who applied and will bring back at the Commission in the future. Commissioner Frykman expressed his concern about pulling the Vision opportunity without exploring why there was no response. He noted this should be a priority if there is still a need. Ms. Smith will follow up with applicants eligible to apply as to why there were no responses to the application and bring back recommendations to the Commission. Mr. Freedman added that staff will contact providers of service, share the RFP to determine if they identify issues with the guidelines and application, or if they would be interested in applying. Ms. Banks, Administrator Grants and Contracts noted there were applications sent directly to providers and there was no feedback. Staff will report back on their findings and recommendations after follow up is conducted. Commissioner Loew asked if there were any objections from the Commission for not re-issuing the RFP immediately determining if there is a need and potential viability. There were no objections from the Commission.

b. Dental Services for Developmentally Delayed Children RFP

Ms. Smith commented that we conducted the reading and scoring of “Dental Services for Developmentally Delayed Children” June 14. Two applications were received, reviewed and scored. One application scored below threshold with an average score of 67---All 3 readers recommended DO NOT FUND

The second application scored above the funding threshold at 73---All readers recommended funding with stipulations. There were many questions that needed to be addressed in this application. Staff will meet with the applicant to clarify reader questions.

Staff is asking that Mr. Freedman be given authority to move forward with contract negotiations and bring a contract back to the Commission for ratification back to the start date contingent on clarification of questions being resolved with the agency. Ms. North clarified that the contract will come back to the Commission for approval.

*Commissioner Hoffman moved to approve staff recommendations as presented Commissioner Morford seconded the motion. The motion carried. [Following is the vote of the Commission members present: Nine (9) in favor (Loew, Supervisor Benoit, Baskett, Cox, Frykman, Hoffman, Morford, Watson, Whitaker-Meneses) Zero (0) Absent ( ), Zero (0) Abstain, Zero (0) Opposed, Zero (0) Vacant]. (A copy of Ms. Smith’s complete report is on file at the Commission’s business office.)*

4. Approval to sign in support of the letter from the "Coalition to Protect Our Children, Protect Our Future" to the California Legislature regarding Child Welfare Services budget cuts.– Harry Freedman, Executive Director

Commissioner Chair Loew reported on the Coalition letter provided in the Commission packet. She noted Riverside County Board of Supervisors and Department of Public Social Services are supporters of the Coalition. F5R would be listed as in favor of restoration in favor of the restoration of funding of the programs. Commissioner Frykman moved to approve the recommendation. Commissioner Cox seconded the motion. *The motion carried. [Following is the vote of the Commission members present: Nine (9) in favor (Loew, Supervisor Benoit,*

*Baskett, Cox, Frykman, Hoffman, Morford, Watson, Whitaker-Meneses) Zero (0) Absent, Zero (0) Abstain, Zero (0) Opposed, Zero (0) Vacant].*

## **E. Information Items**

### **1. Early Care and Education Update – Laurie Schoenberg, Administrator Early Care and Education**

- New Capacity for High Need Areas RFP: 10 agencies meet the minimum score and will be considered for funding pending staff review and clarification of any questions. Recommendations will be brought back at the July Commission meeting.
- Preschool for All Small Flagship RFP: 5 applications were received from 4 school districts and 1 community based organization. All applications were screened in. Recommendations for funding will be provided at the July Commission meeting. Commissioner Baskett asked if the Advisory Committee participated in the readings. Ms. Schoenberg responded that Early Care and Education experts in Riverside County were used as well as a First 5 San Bernardino staff reader. Advisory Committee members will be considered for future readings.

### **2. Executive Director Report – Harry Freedman, Executive Director**

Mr. Freedman highlighted several areas in his written report. He noted there have been three inquires from State contracted child care providers for emergency funds in anticipation of delayed payments from the State.

Issues:

1. F5R has a small amount of funds available in the Emergency Funds compared to what is needed.
2. F5R does not have expertise regarding the evaluation of the risks in making the awards for cash flow purposes. The funds will only be available for agencies who have contracts with RCOE and/or the State. He noted a provider could have a contract effective July 1 with the State but it could be eliminated if the State eliminates the contract.

Mr. Freedman will bring requests from agencies looking for cash flow funds for consideration at the July Commission meeting. He noted funding would be considered a grant rather than a loan. All F5R contracts have language that requires a provider to report additional funds they receive. If F5R provides additional funds for what is contracted, it will be for a specific number of slots. It would be an offset of funds to the contact. If they receive money from the State they would return the funds to F5R. rather to offset F5R funds provided in the contract.

Mr. Freedman noted F5R currently funds Child Care programs for approximately thirteen million. The Emergency Fund was one point two million. It is currently at \$524,978.

Supervisor Benoit expressed it would be regretful that F5R could not fund the full need for all agencies in need. Mr. Freedman noted advances are the simplest method but only applies to current F5R agencies that also receive state funding.

*(Commissioner Frykman left the meeting at 2:49 p.m.)*

Commissioner Baskett expressed her concern that F5R does not know what programs may be slated for elimination and what will stay in place in the budget. She suggested revisiting the need of the zero to five population as F5R may be able to better fund them. Mr. Freedman agreed to speak with RCOE to get those numbers. He noted there were very few requests last year received but anticipates more requests this year due to the state budget issue.

Final Issue:

3. Some of the existing contractors are asking for funds to provide cash flow for programs that F5R does not have a contract with them for. In that situation staff will bring the Scope of Work change to the Commission for approval.

Last year requests were all from existing agencies. Commissioner Watson asked if we are just putting off the inevitable if the agency is shut-off by State in August. Mr. Freedman noted it is a possibility but traditionally the State has paid and F5R funding in between allows services to be maintained. Commission Chair Loew noted she would like to participate in discussions. There are budget considerations and statutory changes that may not dictate the other. She noted it is possible funds will be cut but the statutes says child care will be funded. Supervisor Benoit recommend that the Commission response be that it is not likely that the Commission can help and that agencies should look for other sources.

*(Commissioner Frykman returned to the meeting at 2:53 p.m.)*

The Regional Association Meeting of Commissioners is tentatively scheduled for August 12. Mr. Freedman will inform the Commissioners once this date has been confirmed.

*(A copy of Mr. Freedman's complete report is on file at the Commission's business office.)*

3. May 2010 Financial Statements – Sandy Duncan, Administrator, Fiscal Services  
Duncan *(A copy of Ms. Duncan's complete report is on file at the Commission's business office.)* There was no discussion on this item.
4. Public Relations Update, Jamie Ayala, Public Information Specialist  
Ms. Ayala reported on recent drowning prevention campaign that has occurred in Riverside County. She asked that the Commissioners contact her if interested in putting a link on their website concerning the campaign and available resources.

Ms. Ayala reported on the successful outcome of the First Annual Expo event.

*(A copy of Ms. Ayala's Freedman's complete report is on file at the Commission's business office.)*

#### **F. Funded Agency Public Comments**

None discussed.

#### **G. Public Comments**

None discussed.

#### **H. Future Agenda Items**

None discussed.

Supervisor Benoit asked for consideration of cancelling the F5R Commission meeting in August if the Commission has the joint meeting with San Bernardino. Commissioner Chair Loew thanked the Supervisor for his suggestion and noted it would be taken under consideration.

#### **I. Commission Adjournment at 3:00 p.m. to the Regular Session Meeting of the Riverside County Children and Families Commission July 22, 2010 at 1:30 p.m. at:**

Riverside County Children and Families Commission Office

2002 Iowa Avenue, Suite 100  
Conference Room A,  
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