

**AGENDA
PUBLIC NOTICE**

Special Joint Meeting of the Commission and Advisory Committee
Wednesday, March 9, 2011
12:30 p.m.

Riverside County Children and Families Commission Office
2002 Iowa Avenue, Suite 100 – Conference Room A
Riverside, California 92507
and
Teleconference from
Indio City Hall
100 Civic Center Mall – Large Conference Room
Indio, CA 92201

This notice shall confirm the Special Meeting between the Commission of the Riverside County Children and Families Commission and its Advisory Committee.

Note: If special accommodations are needed to participate in this meeting, please contact Lynn Stephens, Commission Secretary, at (951) 248-0014 during regular business hours of the Riverside County Children and Families Commission (M-F 8:00 a.m. – 5:00 p.m.).

Note: Public Comments will be taken on agenda items at various times during the meeting. Please submit a Request to Speak form to the Commission Secretary at any time during the meeting indicating the item you wish to address.

Note: Please place all cellular phones and pagers on vibrate or off mode during the RCCFC meeting.

**Agenda
12:30 p.m.**

- A. Call to Order- Susan Loew, Commission Chair

- B. **Closed Session** – Conference with Legal Counsel

With respect to every item of business to be discussed in closed session pursuant to Section 54957:

CONFERENCE WITH LEGAL COUNSEL

Exposure to litigation: Tot Spot Daycare & Preschool, Inc. and Tracy Lofton v. First 5 Riverside (Riverside County Children & Families Commission) and potential litigation regarding State budget.

C. **Open Session** – Approximately 1:15

1. Report out of Closed Session – Susan Loew, Commission Chair
2. Election of Chair and Vice-Chair – Susan Loew, Patricia Munroe, Deputy County Counsel

D. Commission and Advisory Committee Business – Susan Loew, Commission Chair

1. Commission Member Comments
2. Advisory Committee Member Comments
3. Approval of the Minutes of the February 9, 2010 Special Joint Commission Meeting with the Advisory Committee

E. Reports

1. Resolution Report – (Action) – Stella Smith, Deputy Director
Resolutions 11-05 will be submitted for block approval. Commissioners have the option of excluding items from the block motion. All resolutions, including contracts and amendments referenced therein, have been reviewed by County Counsel and approved as to form.

11-05: Adopting the Equipment Donation and Equipment Disposal Policies of Riverside County Children and Families Commission

F. Discussion/Action

1. Request to Withdraw Participation from CARES PLUS Request for Qualification (RFQ) – Harry Freedman, Executive Director
2. Withdrawal of Facilities Assistance Funding (FAF) Award – Harry Freedman, Executive Director
3. Emergency Fund Request – Harry Freedman, Executive Director

G. Strategic Plan Discussion/Action – Christina Bath Collosi, Strategic Plan Consultant

H. Information Items

1. Quarterly Target Reports – Johnathan McDannell, Administrator, Outcomes Management
2. January 2011 Financial Statements – Sandy Duncan, Administrator, Fiscal Services

3. Status of Leased Business Office – Harry Freedman, Executive Director
 4. Executive Director Report – Harry Freedman, Executive Director
 5. Public Relations Update – Jamie Ayala, Public Information Coordinator
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- I. Funded Agency Public Comments
 - J. Public Comments
 - K. Future Agenda Items
 - L. Commission Adjournment to the Special Joint Meeting of the Riverside County Children and Families Commission and the Advisory Committee Wednesday, April 13, 2011, beginning at 1:00 p.m. at:

**Riverside County Children and Families Commission Office
2002 Iowa Avenue, Suite 100 – Conference Room A
Riverside, California 92507**

Conflict of Interest: Any person, or group of persons present at this meeting, who wish (es) to speak on a matter may be required to state for the record any contributions, in excess of \$250.00 made in the past (12) twelve months, made to any Commission member, the Commission member receiving the contribution, and the matter of consideration with which they are involved.

Agenda Posting: Agendas will be posted at the Clerk of the Board of Riverside County and the Commission Business Office.

All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location beginning three (3) days prior to the meeting date:

**Riverside County Children and Families Commission
2002 Iowa Avenue, Suite 100,
Riverside, CA 92507**

If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection, at the same time it is distributed, at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

**Riverside County Children and Families Commission
Special Joint Meeting of the
Commission and Advisory Committee
Wednesday, March 9, 2011 12:30 p.m.
Riverside County Children and Families Commission Business Office
2002 Iowa Avenue, Suite 100
Riverside, California 92507
and Teleconference from Indio City Hall
100 Civic Center Mall – Large Conference Room
Indio, CA 92201**

A. Call To Order:

The Special Joint Meeting of the Commission and Advisory Committee was called to order at 12:30 p.m. by Susan Loew, Commission Chair.

Commissioners Present: Susan Loew; Sharon Baskett; Eric Frykman; Jay Hoffman; Steven Morford; Lupe Ramos Watson (Via tele-conference); Judee Cox

Commissioners Absent: Supervisor Buster; Debbie Whitaker-Meneses

Alternates Present: Connie Beasley; Georgann Koenig; Debbie Franklin; Dr. Shafai (Arrived at 2:28 p.m.)

Alternates Absent: Stanley Grube; Sylvia Deporto

Staff Present: Harry Freedman, Executive Director; Stella Smith, Deputy Director; Lynn Stephens, Executive Assistant/Commission Secretary; Arrin Banks, Administrator, Grants and Contracts, Sandy Duncan, Administrator, Fiscal Services; Laurie Schoenberg, Administrator, Early Care & Education; Johnathan McDannell, Administrator, Outcomes Management; Dr. Pamela Luna, Administrator, Health and Community Programs, Sherry Watkins, Facilities and Operations Specialist; Jamie Ayala, Public Information Specialist, Cindy Brandon, Administrative Secretary; Trudy Guthrie, Budget Analyst; Maria Moncayo-Huerta, Program Specialist – TAP, Outcomes; Terri Vise, Program Specialist – TAP, Health and Community Programs

Patricia Munroe was in attendance as legal counsel for the Commission.

First 5 Riverside Strategic Plan Consultant: Christina Bath Collosi

B. Closed Session – Conference with Legal Counsel 12:30-1:25

With respect to every item of business to be discussed in closed session pursuant to Section 54957:

CONFERENCE WITH LEGAL COUNSEL

Exposure to litigation: Tot Spot Daycare & Preschool, Inc. and Tracy Lofton v. First 5 Riverside (Riverside County Children & Families Commission) and potential litigation regarding State budget.

C. Open Session –1:28 p.m.

1. Report out of Closed Session – Susan Loew, Commission Chair
 - a. Commissioner Chair Loew reported the Commission received an update but no action was taken by the Commission on the Tot Spot Daycare & Preschool, Inc. litigation.

- b. Mr. Freedman reported on the State Budget. The State Budget Conference Committee voted to divert \$1 billion aggregately from County Commissions and the State Commission; \$950 million from the County Commissions and \$50 million from the State Commission fund balances based on June 2010 balances. Contingent on Legislative approval, there will be a \$1 billion sweep, but no reduction to future revenues if approved by the Legislature, this action will result in a \$30 million reduction to F5R's current fund balance, which equates to about 80%. Mr. Freedman noted that this reduction would significantly impact F5R's ability to fund services moving forward. Everything that staff had intended to recommend will have to be reevaluated based on funds available. Staff intends to make recommendations for extensions of current contracts in April based on the reduced fund balance scenario and after the Commission establishes priorities for the strategic plan.

Mr. Freedman noted there are questions regarding the legality of State's decision to sweep funds without a ballot measure and vote of the people and whether eliminating independent authority of Commissions over Proposition 10 funds is in compliance with the intent of the initiative.

Commission Chair Loew reported on the closed session decision regarding potential litigation to oppose the State diversion funds. Staff has been directed by the Commission to pursue the feasibility of litigation. Staff will find out what suing will look like cost wise and if there are other counties interested in filing jointly. Staff will also check on the need to interact with the Board of Supervisors with regard to potential litigation.

2. Election of Chair and Vice-Chair – Susan Loew, Patricia Munroe, Deputy County Counsel
Ms. Munroe reported she received a nomination for Susan Loew for Chair and Dr. Jay Hoffman for Vice Chair. There were no other further nominations received. At this time Commissioner Frykman motioned to accept the stated slate of candidates as presented. Commissioner Morford seconded the motion.

Commission Chair Loew *took the votes of the Commissioners by roll call as follows:*
The motion carried. [Following is the vote of the Commission members present: Seven (7) in favor [Loew, Baskett, Cox, Frykman, Hoffman, Morford, Watson (via tele-conference), Two (2) Absent, Supervisor Buster, Whitaker-Meneses) Zero (0) Abstain, Zero (0) Opposed, Zero (0) Vacant].

D. Commission and Advisory Committee Business – Susan Loew, Commission Chair

1. Commission Member Comments: No comments
2. Advisory Committee Member Comments: No comments
3. Mr. McDannell introduced new TAP Program Specialist for Outcomes Management, Maria Moncayo-Huerta. Dr. Luna introduced new TAP Program Specialist for Health & Community Programs, Terri Vise.
4. Approval of the Minutes of the February 9, 2011 Special Joint Commission Meeting with the Advisory Committee
Commissioner Frykman moved to approve the Minutes of the February 9, 2011 special joint meeting of the Commission and Advisory Committee. Commissioner Morford seconded the motion.
Commission Chair Loew call for a vote by roll call with the result as follows:
The motion carried. [Following is the vote of the Commission members present: Seven (7) in favor [Loew, Baskett, Cox, Frykman, Hoffman, Morford, Watson (via tele-conference), Two (2) Absent, Supervisor Buster, Whitaker-Meneses) Zero (0) Abstain, Zero (0) Opposed, Zero (0) Vacant].

E. Reports

1. Resolution Report – (Action) – Stella Smith, Deputy Director
Ms. Smith reviewed resolution 11-05 as noted below.

11-05: Adopting the Equipment Donation and Equipment Disposal Policies of Riverside County Children and Families Commission

Recommended Action: That the Commission, **1)** approve the policies as attached in the resolution **2)** authorize the Executive Director or his designee to take any other action relating to this resolution without requiring further action of the Commission.

Commissioner Watson stated she thought it was prohibited for public agencies to make donations. Ms. Smith noted this policy is in compliance with County Board policy with the exception that F5R would give priority to funded agencies or those who serve children 0-5. Deputy County Counsel Munroe added that she has checked with the Board of Supervisors Aide and was advised that it is ok for F5R to do so in the spirit of F5R therefore, F5R is not required to go through county purchasing.

Commissioner Baskett moved to adopt Resolution 11-05 as presented. Commissioner Frykman seconded the motion. Commission Chair Loew took the votes of the Commissioners by roll call as follows: The motion carried. [Following is the vote of the Commission members present: Six (6) in favor [Loew, Baskett, Cox, Frykman, Hoffman, Morford, One (1) No, (Watson (via tele-conference), Two (2) Absent, (Supervisor Buster, Whitaker-Meneses) Zero (0) Abstain, Zero (0) Opposed, Zero (0) Vacant].

F. Discussion/Action

(Copies of complete reports are on file at the Commission's business office.)

1. Request to Withdraw Participation from CARES PLUS Request for Qualification (RFQ) – Harry Freedman, Executive Director

Mr. Freedman provided background information on the CARES Plus application submission. He reminded the Commission they had approved applying for this opportunity at the December 16, 2010 Commission meeting, which committed the Commission to funding a cash match of \$900,000. Staff made this recommendation in December with significant reservations. Both staff and the stakeholder committee had significant concerns about the state mandated program, but found the State match attractive, and hoped the program might be modified in the future. The State Commission has delayed the announcement of awards, and now indicates that they will do so in mid-March. Staff is recommending a response to the State Commission indicating intent to withdraw the application contingent on the outcome of the State fund balance sweep. If the fund balance is reduced as anticipated, staff recommends maintaining some level of the current workforce development program; and if the strategy is included in the new strategic plan, a issuing a RFP for a modified workforce development program locally. If there is not a fund balance reduction, F5R would participate in the program as originally planned.

Commissioner Baskett expressed a concern that the F5R application eliminated the possibility of any other agency applying. She suggested considering reducing funding if \$30 million is swept. She also suggested that staff inquire with the State Commission to determine if the application could be amended accordingly. She moved to table this agenda item until the budget is decided before making a decision. Commissioner Cox seconded the motion.

Mr. Freedman repeated staff recommendation as follows:

Based on potential loss of \$30 million dollars, staff is recommending that we withdraw the CARES Plus application (contingent on losing funds), and recommend that some level of locally funded workforce development services be maintained as part of contract extension recommendations. F5R is currently funding \$2,342,534 workforce development through the Child Care Consortium and had intended to fund \$900,000 through CARES Plus. The Intent would be to recommend maintaining some locally designed level of workforce development until the Strategic Plan/new RFP process. Mr. Freedman responded to Commissioner Baskett that staff checked with other potential applicants for their level of interest before F5R applied. The potential applicants indicated they did not have the funds to provide the match and would not apply. At this time public comments were heard.

Commission Chair Loew noted that each public speaker is limited to three minutes for their presentation. Commissioner Watson reported she has two members of the public at Indio City Hall and asked to be called on to see if they wish to speak on the matter.

Public Requests to speak

1. Kathy Turner, Mt. San Jacinto College
Ms. Turner encouraged the Commissioners to move forward with the application.
2. Trudy Oliver, Temple Beth El, RCC, RCCCC and LPC
Director of Temple Beth EL spoke in support of the CARES program.
Ms. Oliver noted she was in agreement with Commissioner Baskett's suggestion to pursue scaling back on the match and wait until the State decision rather than withdrawing. She pointed out that that Consortium has received 31 letters of support.
3. Toni Rangel, CARES Program
Ms. Rangel reported she was able to pursue additional training and education the CARES program.
4. Debbie Clark Crews, Executive Director of the Child Care Consortium
Ms. Crews mirrored the statements of previous speakers. (Dr. Shafai arrived at 1:56 p.m.)
5. Sandra Edelbrock Gulizia, Consultant to College of the Desert and faculty at RCC.
Ms. Edelbrock noted that CARES participants are able to improve the quality of the child care they are providing. Ms. Edelbrock shared one of many letters from child care providers. She agreed with the Commission that child care needs to be of high quality and asked the Commission to consider keeping the CARES Plus application open.

There were no requests to speak at the Indio meeting location. Commission Chair Loew asked Mr. Freedman for the ramifications of the Commission proceeding with Commissioner Baskett's motion to not withdraw, but table the item based on the State budget deliberation. Mr. Freeman noted staff had intended to have CARES Plus take the place of the current workforce development program. If the \$30 million reduction occurs, F5R would be forced to devote much more limited funds to a program staff and stakeholders have concerns about. He noted F5R has no intent to withdraw from the program if funds are available. Mr. Freedman indicated he would make a request to the State that F5R hold off on agreeing on accepting an award contingent on determining the impact of the state budget.

Commissioner Baskett restated her modified motion as follows: Mr. Freedman will explore with F5 California to see if modifications to the existing application can be made for a reduced amount if fund balance reductions occur. The Commission will table any further discussion in order to wait for the State budget outcome before moving forward with the decision of whether or not to participate in the CARES Plus program.

Commission Chair Loew clarified for Commissioner Watson that it was not part of Commissioner Baskett's official motion for the caveat to be that workforce development be part of the focus of the strategic plan. This statement was only part of the discussion.

Commissioner Baskett moved to approve her modified motion as restated. Commissioner Cox seconded the motion. Commission Chair Loew took the votes of the Commissioners by roll call as follows: The motion carried. [Following is the vote of the Commission members present: Six (6) in favor [Loew, Baskett, Cox, Frykman, Hoffman, Morford, One (1) No, (Watson (via tele-conference), Two (2) Absent, (Supervisor Buster, Whitaker-Meneses) Zero (0) Abstain, Zero (0) Opposed, Zero (0) Vacant].

2. Withdrawal of Facilities Assistance Funding (FAF) Award – Harry Freedman, Executive Director - Mr. Freedman pulled from this item from the Agenda. He noted there was no action needed.
3. Emergency Fund Request – Harry Freedman, Executive Director- Mr. Freedman pulled from this item from the Agenda. He noted there was no action needed.

G. Strategic Plan Discussion/Action – Christina Bath Collosi, Strategic Plan Consultant

Review of Progress:

Ms. Collosi facilitated the discussion as indicated below: She began by reviewing the Commissions progress from the September through February 2011 Commission meetings.

Goals:

1. Review draft plan in terms of overall structure
2. Briefly review Implementation options
3. Review Level of Emphasis Commission Activity and prioritize strategies

Review of Draft Strategic Plan: Ms. Collosi highlighted several items as noted below during her review.

Long-Term Objectives item on (page 4): Ms. Collosi noted she is reviewing research language and will complete this section prior to Commission final action on the plan.

Focus Areas: Early Care & Education, Health and Systems Change and Capacity Building

- Systems Change and Capacity Building (page 8)
Education: Ms. Collosi asked for the Commission's intent with regard to Tobacco Education and Awareness. Commissioner Baskett suggested rather than making it a separate public education effort, to integrate it across all strategies (publications, handouts etc.). After a brief discussion it was Commission consensus to integrate as recommended by Commissioner Baskett.
- Goals and Strategies in Systems Change and Capacity Building (Page 9)
Commissioner Frykman agreed that it was likely that these activities would not require an RFP process and would be delivered internally, but suggested striking out the language "it is not the intent of the Commission to release broad requests for proposals to address these areas although." After a brief discussion it was Commission consensus to strike the language as noted by Commissioner Frykman. Ms. Collosi will make the strike as noted.

Implementation Options: Ms. Collosi noted the options would be discussed more thoroughly at a later time.

Draft Objectives and Strategies:

Ms. Collosi provided an introduction and described the Commission activity tool and recapped discussions from the November and December 2010 Commission meetings. She reviewed Commissioner and Alternate activity responses for each area and facilitated prioritization based on consensus.

Focus Area: Early Care and Education

1. **Quality Physical Settings:** Secondary Emphasis

Commissioner Morford noted we may not have the revenue to support this item for physical settings. He expressed that he would prefer to support quality staff. Commissioner Frykman concurred since there are many slots currently not utilized. (Dr. Shafai left the meeting at 2:33 p.m. and returned at 2:36 p.m.) Commission Vice Chair Hoffman suggested that staff come up with language that describes the criteria and states what is needed for specific services we fund.

2. **Quality Workforce:** Primary Emphasis
3. **Quality Inclusive Care:** Eliminated as a separate strategy and integrated with other efforts including special needs.
4. **Quality Availability:** Primary Emphasis
The intent is to provide funding to increase quality above basic licensing requirements.
5. **Early Care Scholarships:** Secondary Emphasis
Commissioner Watson noted that based on the limited funds, her recommendation is for the Commission to narrow their focus based on what funds are available to F5R. In addition she requested that the Commission consider not prioritizing by what we wish and want but instead focus on where we can obtain measurable results.
6. **Evidence Based Home Visitation:** Pilot Project (targeted in rural areas and school readiness zones)
Ms. Collosi noted this is currently a targeted focus area. Mr. Freedman reminded the Commission that the previous Commission had tried a large expenditure on home visitation and backed out due the cost prohibitions. Ms. Schoenberg reported a current best practice currently used with funded agencies. She stated that the Parents As Teachers (PAT) program is one of the least expensive programs. Commissioner Baskett suggested taking it out as a separate strategy and include it in parent education. Commissioner Vice Chair Hoffman agreed with Ms. Schoenberg's comment that it is a cost effective program and suggested keeping this type of effective strategy. After a brief discussion it was the consensus of the Commission to leave the evidence based home visitation as a pilot project; targeted.
7. **Parent Education:** Secondary Emphasis
After a brief discussion it was the consensus of the Commission that parent education will fall under other strategies as well.
8. **Comprehensive Early Care Services and Supports to the Families in Crisis:** Targeted
9. **Infant and Toddler Expansion:** Elimination
Ms. Schoenberg reported that staff surveyed licensed center-based facilities representing over 2000 spaces. The survey concluded the infant-toddler vacancy rate to be 36%. Ms. Schoenberg commented that affordability is the issue as the slots are more expensive. (Commissioner Watson left the meeting at 3:00 p.m.) **At this time the Commission took a Break from 3:06-3:12 p.m.**

Focus Area: Health

10. **Mental Health:** Primary Emphasis combined with **Early Mental Health**
Mr. Freedman reported F5R's current Mental Health Initiative contracts were planned to expire at the end of fiscal year 2012/2013. After a brief discussion it was the consensus of the Commission to combine mental health and early mental health under primary emphasis. Ms. Collosi pointed out that the Commission would not need to RFP for the first two years of the strategic plan due to the contract already in place.
Commission Chair Loew added that the contract is a year to year contract and modifications can be made by the Commission at any time.
11. **Special Needs:** Pilot Project; Targeted
After a brief discussion it was the consensus of the Commission to leave special needs on its own as noted as well as include it under Health Optimization for treatment and screening.
12. **Health Optimization:** Primary
 - Blend with Special Needs for prevention, treatment or early intervention.

13. **Targeted Home Visitation:** Pilot project
14. **Physical Activity:** Pilot Project; Targeted
Commissioners Morford, Loew and Cox all agreed with elimination of this focus area. Commissioner Frykman pointed out that this is a new idea for F5R. He asked that the Commission take this and the current status of children's health into consideration before deciding to eliminate. He advocated for new items to stay in targeted or as a piloted project. Mr. Freedman noted that decisions about implementation still needs to take place, i. He further noted that items may stay on the board until the discussion takes place on allocation. Commissioner Cox agreed with Commissioner Frykman's concern. She noted there is already funding for obesity and suggested moving physical activity under a pilot project. After a brief discussion it was Commission consensus to move physical activity to a pilot project; targeted.
15. **Nutrition/Promoting Breastfeeding:** Secondary Emphasis
Ms. Collosi noted this item is across the board in secondary and pilot. Alternate Dr. Shafai suggested F5R partner with IEHP or Blue Cross on breastfeeding and curricula for parent education. Commissioners pointed out that the language was interpreted a number of ways and would have resulted in a different ranking when completing the survey. There was consensus to remove focus on gardening. It was Commission consensus to note that the parent education piece as important.
16. **Asthma Management:** Secondary Emphasis
After a brief discussion it was the consensus of the Commission to leave asthma management as a secondary emphasis. The intent would be for it to be targeted across the county as needed.
17. **Oral Health:** Primary Emphasis
(Dr. Shafai left at 3:49 p.m. and returned at 3:52 p.m.) After a brief discussion it was the consensus of the Commission to leave Oral Health as primary emphasis.
18. **Health Access:** Primary Emphasis
It was agreed that treatment needs to be a part of this focus area. Commissioner Baskett noted she is not one to deny children's access to health. She questioned if health access belongs in primary given the underutilization of services that currently exist and suggested looking at new ways of funding. Mr. Freedman noted there is a leveraging benefit because the Board of Supervisor's contributes funding. (Commissioner Hoffman left the meeting at 4:05 p.m. and returned at 4:06 p.m.) After a brief discussion it was Commission consensus to leave Health Access in primary.
19. **Baby Friendly Hospitals:** Elimination
Dr. Shafai noted most hospitals are becoming baby friendly. Commissioner Frykman suggested targeted as opposed to elimination. Mr. Freedman noted the goal is to increase breastfeeding. Ms. Collosi noted breastfeeding is only one component of this focus area. She asked the Commission if their interest is primarily breastfeeding. If so it also falls under nutrition/breastfeeding. Dr. Luna reported the three hospitals being funded by F5R now should be baby friendly by July 2011. She suggested the Commission consider doing a target type of approach so hospitals can commit and give the assurances needed to meet targets within a required timeline. She noted changing of ownerships and administration in the hospitals contributed to the lack of the hospitals becoming baby friendly certified sooner.
After a brief discussion it was Commission consensus that baby friendly hospitals will be eliminated. Breastfeeding will be incorporated within nutrition/breastfeeding focus area.
20. **Universal Developmental Screening:** Elimination

H. Information Items

There was no Commission discussion or questions on this item. *(Copies of complete reports are on file at the Commission's business office.)-These items were taken out of order of the Agenda.*

1. Status of Leased Business Office – Harry Freedman, Executive Director

Mr. Freedman reported that staff continues to negotiate the long term lease. Given the lack of funding purchasing will not pursued at this time.

2. Public Relations Update – Jamie Ayala, Public Information Coordinator
Mr. Freedman pointed out the Annual Report is included in Ms. Ayala’s PR section.

**G. Strategic Plan Discussion/Action – Christina Bath Collosi, Strategic Plan Consultant
Continued-This item was taken out of order of the Agenda.**

Focus Area: Systems Change and Capacity Building

After a brief discussion it was Commission consensus for the following Emphasis on each focus area.

21. **Coordinated Service Delivery:** Primary Emphasis
22. **Sustainability:** Secondary Emphasis
23. **Awareness of Services:** Secondary Emphasis
24. **Early Childhood Advocacy:** Primary Emphasis
25. **Training and Technical Assistance:** Secondary Emphasis
26. **Public Education:** Secondary Emphasis

Next steps: Ms. Collosi commented that the only document to be presented at the next Commission meeting will be the new strategic plan draft. The draft will be provided to the Commissioners and Alternates prior to the meeting for review as well as posted on the F5R website for public access. The Commission agreed they would like to have the option to approve the plan at the next meeting if it is ready. Commission Chair Loew pointed out there will need to be a public hearing prior to action on the plan.

H. Information Items

There was no Commission discussion or questions on these items. *(Copies of complete reports are on file at the Commission’s business office.)*

1. Quarterly Target Reports – Johnathan McDannell, Administrator, Outcomes Management
2. January 2011 Financial Statements – Sandy Duncan, Administrator, Fiscal Services
3. Executive Director Report – Harry Freedman, Executive Director

I. Funded Agency Public Comments: No Comments.

J. Public Comments: No Comments.

L. Future Agenda Items

1. Strategic Plan discussion/action
2. Contract Extensions for next fiscal year

Commission Adjournment at 4:32 p.m. to the Special Joint Meeting of the Riverside County Children and Families Commission and Advisory Committee on Wednesday, April 13, 2011 beginning at 1:00 p.m.:

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