



**AGENDA
PUBLIC NOTICE**

Special Joint Meeting of the Commission and Advisory Committee
Wednesday, May 11, 2011
12:30 p.m.

Riverside County Children and Families Commission Office
 2002 Iowa Avenue, Suite 100 – Conference Room A
 Riverside, California 92507
 and
 Teleconference from
 Indio City Hall
 100 Civic Center Mall – Large Conference Room
 Indio, CA 92201

This notice shall confirm the Special Meeting between the Commission of the Riverside County Children and Families Commission and its Advisory Committee.

Note: If special accommodations are needed to participate in this meeting, please contact Lynn Stephens, Commission Secretary, at (951) 248-0014 during regular business hours of the Riverside County Children and Families Commission (M-F 8:00 a.m. – 5:00 p.m.).

Note: Public Comments will be taken on agenda items at various times during the meeting. Please submit a Request to Speak form to the Commission Secretary at any time during the meeting indicating the item you wish to address.

Note: Please place all cellular phones and pagers on vibrate or off mode during the RCCFC meeting.

**Agenda
12:30 p.m.**

Item Description	Attachment
A. Call to Order- Susan Loew, Commission Chair	No
B. Closed Session – Conference with Legal Counsel	No

With respect to every item of business to be discussed in closed session pursuant to Govt. Code section 54956.9:

Item Description**Attachment**

CONFERENCE WITH LEGAL COUNSEL

Existing Litigation: Tot Spot Daycare & Preschool, Inc. and Tracy Lofton v. First 5 Riverside (Riverside County Children & Families Commission).

Update and Initiation of Litigation: Intervention by First 5 Riverside with Orange County Commission suit against Jerry Brown et al. Orange County Case No. 00463630. Closed session for this matter held pursuant to Govt. Code section 54956.9(c).

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|----|--|------------|
| C. | Open Session – Approximately 1:00 | No |
| | 1. Report out of Closed Session – Susan Loew, Commission Chair | |
| D. | Commission and Advisory Committee Business – Susan Loew, Commission Chair | No |
| | 1. Commission Member Comments | |
| | 2. Advisory Committee Member Comments | No |
| | 3. Executive Director Comments – Harry Freedman, Executive Director | No |
| | a. Legislative Update | |
| | 4. Approval of the Minutes of the April 13, 2011 Special Joint Commission Meeting with the Advisory Committee | Yes |
| E. | Reports | |
| | 1. Resolution Report – (Action) – Stella Smith, Deputy Director | Yes |
| | Resolutions 11-12 and 11-13 will be submitted for block approval after disclosure of conflicts. Commissioners have the option of excluding these items from the block motion. The balance of the Resolutions will be excluded from the block motion in order to provide detail on staff recommendations. All resolutions, including contracts and amendments referenced therein, have been reviewed by County Counsel and approved as to form. | |
| | 11-11: Adopting the Amendment to the Conflict of Interest Policy of the Riverside County Children and Families Commission | Yes |
| | Public Hearing: First 5 Riverside Conflict of Interest Policy – Susan Loew, Commission Chair | |
| | 11-12: Approving the Fund Balance Reclassification of Committed Funds and Unused Balances to Cover the Fiscal Year 2011/2012 Operational Contracts and the Potential State Budget Redirection in Compliance with AB99 | Yes |
| | 11-13: Adopting the Fund Balance Policy to Comply with the New Governmental Accounting Standards Board (GASB) Statement 54 with an Effective Implementation Date of June 30, 2010 and Approving Reclassifying Existing Fund Balance Categories to be Compliant with the New Standard | No |
| | 11-14: Adopting the Annual Budget of the of the Riverside County Children and Families Commission for Fiscal Year 2011/2012 | Yes |

Item Description	Attachment
<p>11-09: Accepting the Award of CARES Plus Funds from First 5 California, Approving Staff Recommendations to Grant Funds for the CARES Plus Initiative and Authorizing the Executive Director to Move Forward with Negotiation and Execution of an Investment of Funds Contract with Regents of the University of California for the Period Covering Contract Commencement through June 30, 2013 – Contract #3501 EC-11. This item was carried over from the April 13, 2011 Commission Meeting and is taken out of Resolution order.</p>	Yes
<p>F. Strategic Plan/Discussion/Action/Public Hearing</p> <p>1. Review of the Proposed First 5 Riverside Children and Families Commission Strategic Plan 2011-2016 – Christina Bath Collosi, Strategic Plan Consultant</p> <p>a. Public Hearing: First 5 Riverside Children and Families Commission Strategic Plan 2011-2016 – Susan Loew, Commission Chair</p> <p>b. Resolution 11-15: Adopting the Proposed Revised Strategic Plan of the Riverside County Children and Families Commission for Fiscal Years 2011-2016 and Setting a Public Hearing</p>	Yes
<p>G. Discussion/Action/Public Hearing</p> <p>1. Review of the First 5 California Annual Report for Fiscal Year 2009-2010 – Johnathan McDannell, Administrator Outcomes Management (The entire Annual Report may be viewed at www.ccfc.ca.gov or www.rccfc.org)</p> <p>a. Public Hearing: First 5 California Annual Report for Fiscal Year 2009-2010</p> <p>2. Contract Extension Follow Up – Harry Freedman, Executive Director</p> <p>a. The Corrective Action Plan and Probation Status of The Carolyn E. Wylie Center for Children, Youth & Families</p> <p>b. Riverside County Child Care Consortium Request for Contract Extension</p> <p>3. Riverside County Department of Mental Health, Proposition 63 – Harry Freedman, Executive Director</p>	Yes
	Yes
	Yes
	No

Item Description	Attachment
H. Information Items 1. Public Information Requests – Harry Freedman, Executive Director	Yes
2. March 2011 Financial Statements – Sandy Duncan, Administrator, Fiscal Services	Yes
3. Quarterly Evaluation Target Reports (July, 1 2010-March 31, 2011) – Johnathan McDannell, Administrator, Outcomes Management a. Agency Outcome Report Summary	Yes
4. Executive Director Report – Harry Freedman, Executive Director	Yes
5. Public Relations Update – Harry Freedman, Executive Director	Yes
I. Funded Agency Public Comments	No
J. Public Comments	No
K. Future Agenda Items	No
L. Commission Adjournment to the Regular Joint Meeting of the Riverside County Children and Families Commission and the Advisory Committee Wednesday, June 8, 2011, beginning at 1:30 p.m. at:	

**Riverside County Children and Families Commission Office
2002 Iowa Avenue, Suite 100 – Conference Room A
Riverside, California 92507**

Conflict of Interest: Any person, or group of persons present at this meeting, who wish (es) to speak on a matter may be required to state for the record any contributions, in excess of \$250.00 made in the past (12) twelve months, made to any Commission member, the Commission member receiving the contribution, and the matter of consideration with which they are involved.

Agenda Posting: Agendas will be posted at the Clerk of the Board of Riverside County and the Commission Business Office.

All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location beginning three (3) days prior to the meeting date:

**Riverside County Children and Families Commission
2002 Iowa Avenue, Suite 100,
Riverside, CA 92507**

If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection, at the same time it is distributed, at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

**Riverside County Children and Families Commission
Special Joint Meeting of the
Commission and Advisory Committee
Wednesday, May 11, 2011 12:30 p.m.
Riverside County Children and Families Commission
Business Office
2002 Iowa Avenue, Suite 100
Riverside, California 92507
and Teleconference from Indio City Hall
100 Civic Center Mall – Large Conference Room
Indio, CA 92201**

A. Call To Order:

The Special Joint Meeting of the Commission and Advisory Committee was called to order at 12:30 p.m. by Susan Loew, Commission Chair.

Commissioners Present: Susan Loew; Sharon Baskett; Eric Frykman (arrived at 1:07 p.m.); Jay Hoffman; Steven Morford; Lupe Ramos Watson (Via tele-conference); Judee Cox, Supervisor Buster (arrived at 12:50 p.m.); Debbie Whitaker-Meneses (Arrived at 1:22 p.m.)

Commissioners Absent: None

Alternates Present: Connie Beasley; Stanley Grube; Georgann Koenig; Dr. Shafai (arrived at 1:47 p.m.)

Alternates Absent: Debbie Franklin; Sylvia Deporto

Staff Present: Harry Freedman, Executive Director; Stella Smith, Deputy Director; Lynn Stephens, Executive Assistant/Commission Secretary; Arrin Banks, Administrator, Grants and Contracts, Sandy Duncan, Administrator, Fiscal Services; Laurie Schoenberg, Administrator, Early Care & Education; Johnathan McDannell, Administrator, Outcomes Management; Dr. Pamela Luna, Administrator, Health and Community Programs, Sherry Watkins, Facilities and Operations Specialist; Maria Moncayo-Huerta, Program Specialist, TAP, Outcomes Cindy Brandon, Administrative Secretary II, Carol Abella, Program Specialist, Early Care & Education; Uniqua Burgess, Program Specialist, Health & Community Programs

Patricia Munroe was in attendance as legal counsel for the Commission.

B. Closed Session – 12:30-1:00

CONFERENCE WITH LEGAL COUNSEL

With respect to every item of business to be discussed in closed session pursuant to Government Code §54956.9: Existing litigation: Litigation related to State budget (Children and Families Commission of Orange County, et al v. Edmund G. Brown, Jr. et al, Orange County Case No. 00463630). Existing litigation: Tot Spot Day Care & Preschool v. First 5 Riverside, Case No. RIC 10024410).

C. Open Session –1:04 p.m.

1. Report out of Closed Session – Susan Loew, Commission Chair

a. Existing litigation: Tot Spot Daycare & Preschool, Inc. v. First 5 Riverside.
Commission Chair Loew reported no action taken to report out at this time.

b. Update Litigation: Intervention by First 5 Riverside with Orange County Commission suit against Jerry Brown et al. Commissioner Chair Loew reported the Attorney General's office

has stipulated to F5R's request to intervene and requested all litigation currently filed to be consolidated. The next step will be to determine in what jurisdiction the matter will be heard.

D. Commission and Advisory Committee Business – Susan Loew, Commission Chair

1. Commission Member Comments: No comments
2. Advisory Committee Member Comments: No comments
3. Executive Director Comments – Harry Freedman, Executive Director
 - a. Mr. Freedman referred the Commission to the Op ED and Press Enterprise article located in the packets with the Executive Director report.
4. Approval of the Minutes of the April 13, 2011 Special Joint Commission Meeting with the Advisory Committee

Commissioner Hoffman moved to approve the Minutes of the April 13, 2011 special joint meeting of the Commission and Advisory Committee. Commissioner Morford seconded the motion. Commission Chair Loew called for a vote by roll call with the result as follows: The motion carried. [Following is the vote of the Commission members present: Seven (7) in favor [Loew, Baskett, Supervisor Buster, Cox, Hoffman, Morford, Watson (via tele-conference), Two (2) Absent, (Frykman, Whitaker-Meneses), One (1) Abstain, Alternate Grube for Commissioner Whitaker-Meneses, Zero (0) Opposed, Zero (0) Vacant].

Alternate Grube was in attendance for Commissioner Whitaker-Meneses and abstained from the vote as he was not at the last Commission meeting. Commissioner Frykman arrived at 1:07 p.m. and was not a part of the vote.

E. Reports

1. Resolution Report – (Action) – Stella Smith, Deputy Director
Ms. Smith reviewed resolutions 11-09 through 11-15 as noted below.

11-13: Adopting the Fund Balance Policy to Comply with the New Governmental Accounting Standards Board (GASB) Statement 54 with an Effective Implementation Date of June 30, 2010 and Approving Reclassifying Existing Fund Balance Categories to be Compliant with the New Standard-*This resolution was pulled. It will be brought back at the June Commission meeting to allow for review of the policy.*

11-12: Approving the Fund Balance Reclassification of Committed Funds and Unused Balances to Cover the Fiscal Year 2011/2012 Operational Contracts and the Potential State Budget Redirection in Compliance with AB99-this item was taken out of order of the Agenda.

Recommended Action: That the Commission authorize the following actions:

1. Un-designate:
 - ▶ all unused fund balances set aside for programs that have expired or ended, as of June 30, 2011
 - ▶ funds set aside for Sustainability
 - ▶ remaining unassigned fund balance as of June 30, 2011
 - ▶ The required portion of the FY 12/13 funds set aside for the Mental Health Initiative
 - a. Establish a Reserve for AB99
 - b. Balance the FY 11/12 deficit to cover contract extended in Resolution 11-10 approved by the Commission on April 12, 2011.
 - c. "Reserve for Minimum Fund Balance" (for working capital) equivalent to 4 months of Proposition 10 revenue for FY 2011/12. Note: each year after the initial establishment

of this reserve, transfer any unassigned fund balance into this reserve until it has reached 12 months of Proposition 10 Revenue (by FY 15/16).

Commissioner Morford moved to adopt Resolution 11-12 as presented. Commissioner Hoffman seconded the motion. Commission Chair Loew took the votes of the Commissioners by roll call as follows: The motion carried. [Following is the vote of the Commission members present: Eight (8) in favor [Loew, Baskett, Supervisor Buster, Cox, Frykman, Hoffman, Morford, Alternate Grube for Whitaker-Meneses), Two (2) Absent, (Whitaker-Meneses, Watson (via tele-conference), Zero (0) Abstain, Zero (0) Opposed, Zero (0) Vacant].

Commissioner Watson's vote could not be captured via tele-conference due to technical difficulties with phone equipment during the vote.

11-11: Adopting the Amendment to the Conflict of Interest Policy of the Riverside County Children and Families Commission-this item was taken out of Agenda order.

Public Hearing: First 5 Riverside Conflict of Interest Policy – Susan Loew, Commission Chair

Recommended Action: That the Commission **1)** adopt the Conflict of Interest Policy, as submitted after public hearing on the document (required by Sections 130140 and 130151 of the Health and Safety Code, **2)** authorize the Executive Director or designee to execute any documents and action to effectuate this action.

Deputy County Counsel summary for conflicts is relayed as follows:

- If a member has a conflict, (financial remuneration provides services or represents the agency being recommended/provided funding) the commissioner will leave the room.
- Block action item: Commissioner may stay in the room but doesn't vote and states for the record what their conflict is.
- Indirect/appearance of conflict: If member questions if they have conflict, it is a decision for the individual Commissioner to consult with counsel on a case by case basis.

It was determined that staff will continue to identify potential direct conflicts by contacting Commissioners to confirm the conflict prior to the meeting. Commissioners will share responsibility to identify known conflicts and confirm whether conflicts identified by staff are correct. (Commissioner Whitaker-Meneses arrived at 1:22 p.m. Alternate Grube returned to the Alternate's table.)

Deputy County Counsel Munroe responded to Commission request for a courtesy call from staff to alert the Commission of conflicts. Ms. Munroe suggested that this not to be an expectation due to the busy schedule of staff during meeting preparation time. Direct conflicts will continue to be titled as a "potential conflict," noting financial conflict or the representation of an agency that will receive funding or the providing of services.

After a brief discussion Commissioner Chair Loew directed staff to move forward with Commission direction as clarified by Deputy County Counsel Munroe.

Commissioner Supervisor Buster moved to adopt Resolution 11-11 as presented. Commissioner Hoffman seconded the motion. Commission Chair Loew took the votes of the Commissioners by roll call as follows: The motion carried. [Following is the vote of the Commission members present: Eight (8) in favor [Loew, Baskett, Supervisor Buster, Cox, Frykman, Hoffman, Morford, Whitaker-Meneses), Zero (0) Absent, Zero (0) Abstain, One (1) Opposed (Watson via tele-conference), Zero (0) Vacant].

The Commission further directed staff to have a speaker phone available in another room for Commissioners who have to recuse themselves.

11-14: Adopting the Annual Budget of the of the Riverside County Children and Families Commission for Fiscal Year 2011/2012

Ms. Smith provided an overview on the provided draft summary budget. She noted the revenue reflects an assumed 4.2% decrease in Proposition 10 revenue and an adjustment for the increase in births of .1%. It also includes the CARES Plus revenue from the State and School Readiness revenue. Expenses reflected: \$30 million take away from the State, should AB99 stand, contract extensions approved by the Commission in April and rollover amounts from contracts from this fiscal year that would rollover including information on Healthy Kids \$900,000 for local match for CARES Plus Initiative; administrative and internal operations decreased by 26% compared to current year expenditures including staffing cost including a 5% step increase for staff who have unions included per county agreements, transfer of one position and elimination of a couple vacant positions and ongoing consultants.

Commissioner Baskett reported she has received feedback from the public expressing concerns with the reduction in programs versus funds being taken from the reserves as directed by legislation. Commission Chair Loew referred the Commission to the fund balance information sheet as attached to resolution 11-12. A brief discussion took place on the process staff used to reduce contracts. Mr. Freedman provided a recap to last month's presentation.

Criteria for reductions were:

- Are agencies effective and compliant with contract targets
- Are agencies compliant with new strategic plan

Mr. Freeman reminded the Commission that after the above criterion was considered at the April Commission meeting, staff was forced to recommend further program reductions further by removing specific services. Commissioners were referred to the spreadsheets containing the reduction information which were provided at the April Commission meeting. (Alternate Shafai arrived at 1:47 p.m.)

Recommended Action: That the Commission **1)** adopt the Annual Budget as attached to the resolution for Fiscal Years 2011/12 and, **2)** authorize the Executive Director or his designee to take the necessary actions or execute documents to effectuate this resolution.

Commissioner Morford moved to adopt Resolution 11-14 as presented. Commissioner Frykman seconded the motion. Commission Loew took the votes of the Commissioners by roll call as follows: The motion carried. [Following is the vote of the Commission members present: Nine (9) in favor [Loew, Baskett, Supervisor Buster, Cox, Frykman, Hoffman, Morford, Whitaker-Meneses, Watson via-tele-conference), Zero (0) Absent, Zero (0) Abstain, Zero (0) Conflict, Zero (0) Vacant]. Commissioner Cox request staff walk her through the budget at a later time. Mr. Freedman agreed this will be done.

11-09: Accepting the Award of CARES Plus Funds from First 5 California, Approving Staff Recommendations to Grant Funds for the CARES Plus Initiative and Authorizing the Executive Director to Move Forward with Negotiation and Execution of an Investment of Funds Contract with Regents of the University of California for the Period Covering Contract Commencement through June 30, 2013 – Contract #3501 EC-11. **This item was carried over from the April 13, 2011 Commission Meeting and is taken out of Resolution order.**

Commissioner Whitaker-Meneses left the room at 1:55 p.m. due to conflict, as an employee of Riverside Community College who is listed as subcontractor in the one of the applications for the

CARES Plus project. Alternate Grube took his seat at the Commission table in place of Commissioner Whitaker-Meneses. Commissioner Baskett noted since she stepped out last month, for continuity she will step out today and listen in the hall. Commissioner Chair Loew stated for the record that the issue raised last month regarding whether Commissioner Baskett was conflicted due to the role of RCOE on the Riverside County Child Care Consortium's Board clarified. Chair Loew stated it was not necessary for Commissioner Baskett to recuse herself from voting but left the decision up to Commissioner Baskett. Commissioner Baskett recused herself and left the room at 1:58 p.m. Alternate Koenig was activated to vote.

Mr. Freedman described the CARES Plus Program, then turned the floor over to Ms. Schoenberg. Ms. Schoenberg provided an overview of the history and background of the CARES Plus program. She noted phase one ends June 30, 2011 so timing is a factor.

Mr. Freedman referred the Commission to documents provided in the Commission packet which addressed questions and concerns expressed during the April Commission meeting, and/or raised after the April meeting. He reviewed the process used for the recommendation and the current status. He referred the Commission to the report from the County procurement noting F5R followed the County policy.

Public Requests to Speak:

1. Richard Block expressed his concern with the conflict of interest and bias. Commissioner Vice-Chair Hoffman declared a recess to allow time for the Commission to read from Mr. Block's letter.
2. Dr. Teele, Associate Dean of UCR Extension spoke in support of the UCR Extension. She provided a background on their approved academic courses and the allowance of their transferability. She referred the Commission to the letter from UCR Extension provided in their Commission packets for more detailed information and response to questions raised at the April Commission meeting.
3. Dr. Margi Wild, UCR Extension spoke in support of UCR Extension and noted her concern with the allegations being made.

Commissioner Watson reported she is in support of accepting the CARES Plus grant. She is not in support of awarding the contract to UCR. She noted that she would rather have staff work with UCR and Community Colleges to make sure the concerns raised were addressed prior to awarding. She further noted her preference would be to have Coachella Valley to be a part of the process but she understands the time constraints.

There was public speaker from Indio meeting location however Commissioner Watson reported that the public in attendance there felt there was nothing further to say that hadn't already been covered. Dr. Wild responded to Commissioner Watson that during implementation period UCR will meet with community colleges to get their participation. At this time the Commission took a break at 2:50 p.m. and reconvened at 3:05 p.m. (Commissioner Watson left the meeting at the 2:50 p.m. break and did not return to the meeting after the break.)

Dr. Wild reported UCR Extension has a satellite in Palm Desert, specialty outreach in Coachella Valley in the bilingual classes and adjunct faculty members teach at College of the Desert. Spanish classes are held in different areas of the community depending on requests. Dr. Teele responded to questions about bias. Dr. Wild noted UCR Extension course fees include the cost of the text books so fees are essentially the same as the cost at the community college. UCR Extension does not encourage students to go one place or another. Advisors are the direct contacts. Dr. Teele added classes are reduced for grant students. *(Commissioner Frykman returned to the meeting at 3:07 p.m.)*

Dr. Wild reported that UCR has worked with advisors throughout both counties. They would follow the same process so advisors would be recruited through community colleges including those in the CARES Plus pool.

Commissioner Chair Loew commented about the process and concerns expressed:

1) She noted this was a competitive process therefore putting it out to bid was warranted, 2) she does not see anything to support staff or readers have bias, 3) she reminded the Commission that a recommendation was brought to them previously by staff to extend the Consortium's contract rather than applying for the CARES Plus RFP, however after hearing public comment, the Commission approved applying for CARES Plus. Commissioner Chair Loew further noted going outside the county for readers was going beyond and above what is normally done to avoid conflict and the readers documentation provided their basis for their recommendations.

Commissioner Vice Chair Hoffman concurred with Commissioner Chair's comments. He expressed his concern with what appeared to be an attempt to defame the Executive Director and readers. He expressed appreciation for the great work that was done by staff to make sure the processes are ethical and appropriate. He noted the implication that the FSA appeal was unethical on any part of any F5R employee is without merit.

After a brief discussion the Commission took action:

Commissioner Morford moved to approve resolution 11-09 as written. Supervisor Buster seconded the motion. He noted the County Purchasing department saw a few areas to improve processes but those processes wouldn't have changed the outcome and further does not believe any reputations were impugned.

Recommended Action: That the Commission **1)** accept the award letter from First California and commit to the match of \$1,800,000 over two years, **2)** Approve the award of CARES Plus fund to the Regents of the University of California at Riverside (UCR), **3)** authorize the Executive Director, or his designee, to negotiate, finalize and execute a contract with the Regents of the University of California, after review of Commission legal counsel and Executive Committee, for an amount not to exceed \$2,178,958 for the period covering from contract commencement through June 30, 2013.

Commissioner Morford moved to adopt Resolution 11-09 as presented. Supervisor Buster seconded the motion. Commission Loew took the votes of the Commissioners by roll call as follows: The motion carried. [Following is the vote of the Commission members present: Seven (7) in favor [Loew, Koenig as Alternate for Commissioner Baskett, Supervisor Buster, Frykman, Hoffman, Morford, Grube as Alternate for Commissioner Whitaker-Meneses, One (2) Absent, (Watson; Baskett left the room and did not vote due to the appearance of a (but not actual) conflict.), One (1) No, (Cox), Zero (0) Abstain, One (1) Conflict (Whitaker-Meneses), Zero (0) Vacant]. After the vote Commissioner Whitaker-Meneses and Commissioner Baskett returned to the meeting at 3:25 p.m. Alternates Grube and Koenig returned to their seats at the Alternates table.

F. Strategic Plan/Discussion/Action/Public Hearing

1. Review of the Proposed First 5 Riverside Children and Families Commission Strategic Plan 2011-2016 – Christina Bath Collosi, Strategic Plan Consultant
 - a. **Public Hearing:** First 5 Riverside Children and Families Commission Strategic Plan 2011-2016 – Susan Loew, Commission Chair and the Commission thanked Ms. Collosi for her hard work on the strategic plan process and opened the public hearing

Public Request to Speak:

Jennifer Stewart, Riverside County Department of Public Health, Loving Support Program requested lengthening the breastfeeding indicator in the strategic plan as the Commission sets priorities.

Alternate Dr. Shafai reported there were additional grantees who wanted an opportunity to comment and requested additional time to do so. Commission Chair Loew noted the next steps would provide an additional opportunity to obtain stakeholder input. Mr. Freedman added the next two steps are deciding what services and programs the Commission wants to offer, RF development and how much funding will go towards each focus area. Today's action is to approve the draft plan. Commission Chair Loew closed the public hearing.

- b. **Resolution 11-15:** Adopting the Proposed Revised Strategic Plan of the Riverside County Children and Families Commission for Fiscal Years 2011-2016 and Setting a Public Hearing

Recommended Action: That the Commission **1)** adopt the Strategic Plan as attached to the resolution for Fiscal Years 2011/12 through 2015/2016 and, **2)** authorize the Executive Director or his designee to take the necessary actions or execute documents to effectuate this resolution.

Commissioner Frykman moved to adopt Resolution 11-15 as presented. Commissioner Hoffman seconded the motion. Commission Loew took the votes of the Commissioners as follows: The motion carried. [Following is the vote of the Commission members present: Eight (8) in favor [Loew, Baskett, Supervisor Buster, Cox, Frykman, Hoffman, Morford, Whitaker-Meneses), One (1) Absent, (Watson), Zero (0) Abstain, Zero (0) Conflict, Zero (0) Vacant].

G. Discussion/Action/Public Hearing

- 1. Review of the First 5 California Annual Report for Fiscal Year 2009-2010 – Johnathan McDannell, Administrator Outcomes Management (The entire Annual Report may be viewed at www.cafc.ca.gov or www.rccfc.org)
 - a. **Public Hearing:** First 5 California Annual Report for Fiscal Year 2009-2010

Mr. McDannell provided a brief overview of the F5CA Annual Report. (Commissioner Frykman left the meeting at 3:40 p.m.) Commissioner Chair Loew opened the public hearing. There were no requests to speak so Commissioner Chair Loew closed the public hearing.

- 2. Contract Extension Follow Up – Harry Freedman, Executive Director
 - a. The Corrective Action Plan and Probation Status of The Carolyn E. Wylie Center for Children, Youth & Families

Mr. Freedman referred the Commission to the corrective action plan in the Commission packet and provided an overview of staff's basis for their recommendation.

Recommended Action:

Staff recommendation is to place The Wylie Center's two contracts be placed on probationary status along with a corrective action.

Probationary Status Implementation:

In order to assure on-going contract compliance, staff recommends placing the Wylie Center contract #1240 and #1435 on a 6 month probationary status (May 1st –October 31st, 2011) . The terms of the probationary status may include monthly visits both announced and unannounced. The Center is expected to make the required correction and maintain compliance on both contracts throughout their duration ending June 30th, 2012.

The Corrective Action Plan and Probationary period provide an opportunity for The Wylie Center to remedy and cure the deficiencies discovered through the review process.

Failure to comply with the Corrective Action Plan and/or other aspects of the contract may result in a recommendation to the Commission for the immediate termination of all contracts. Contract termination will be immediate upon Commission approval.

Staff will notify the Commission when The Wylie Center is off of probation.

Commissioner Hoffman moved to approve staff recommendation as presented. Commissioner Morford seconded the motion. Commission Loew took the votes of the Commissioners as follows: The motion carried. [Following is the vote of the Commission members present: Seven (7) in favor [Loew, Baskett, Supervisor Buster, Cox, Hoffman, Morford, Whitaker-Meneses), Two (2) Absent, (Frykman, Watson), Zero (0) Abstain, Zero (0) Conflict, Zero (0) Vacant]. (Commissioner Frykman was out of the room and not a part of the vote.)

b. Riverside County Child Care Consortium Request for Contract Extension

Mr. Freedman referred the Commission to the letter from the Consortium in the Commission packets and provided an overview of staff's recommendation.

Recommended Action:

Staff recommendation is to maintain \$115,000 to support the Resource Library and web site, contingent on contract negotiations.

Commissioner Hoffman moved to approve staff recommendation as presented. Commissioner Morford seconded the motion. Commission Loew took the votes of the Commissioners as follows: The motion carried. [Following is the vote of the Commission members present: Seven (7) in favor [Loew, Baskett, Supervisor Buster, Cox, Hoffman, Morford, Whitaker-Meneses), Two (2) Absent, (Frykman, Watson), Zero (0) Abstain, Zero (0) Conflict, Zero (0) Vacant]. (Commissioner Frykman was out of the room and not a part of the vote.)

3. Riverside County Department of Mental Health, Proposition 63 – Harry Freedman, Executive Director

Mr. Freedman reported an opportunity has been presented to leverage Proposition 63 funds for the population of 0-5 children and their families. The Department of Mental Health anticipates having unused Prop 63 funds, which if unspent by June 30 will revert to the State. There is an opportunity for these Prop 63 funds, rather than Prop 10 funds to be used to support services this year. As a result, unspent Prop 10 funds can be used to restore funding to F5R mental health related services next year that would have been cut and allow them to provide services to 0-5 children meeting the Prop 10 and Prop 63 criteria. The goal is to retain the dollars in Riverside County rather than having them go back to the State.

Recommended Action:

Staff requests to begin contacting programs that align with our strategic plan and otherwise would've been cut as of July 1, 2011 and using rollover dollars not being used to plan for the maintenance of services 2011-12. Staff will bring contracts back for Commission approval in June.

The Commission agreed with staff's recommendation to move forward as presented.

H. Information Items (Copies of complete reports are on file at the Commission's business office.)

1. Public Information Requests – Harry Freedman, Executive Director
2. March 2011 Financial Statements – Sandy Duncan, Administrator, Fiscal Services
3. Quarterly Evaluation Target Reports (July 1, 2010-March 31, 2011) – Johnathan McDannell, Administrator, Outcomes Management
4. Executive Director Report – Harry Freedman, Executive Director
 - a. Mr. Freedman reported on his meeting with Sherry Novick and Senator Dutton's Legislative Director. He was able to provide current information about F5R, as well as represent the Association.
 - b. In 2008, F5R, along with many other county commissions, approved the State Commission's request on behalf of Managed Risk Medical Insurance Board (MRMIB) to help provide funding for the Healthy Families Program (HFP) in order to avoid an enrollment freeze. This funding was dedicated to 0-5 children specific to each County, for the period December 2008-June 2009. On April 27, 2011, F5R received an adjusted invoice from First 5 CA for the HFP Retro-Enrollment, Aim Linked Infants, for the period covering December 2008-June 2009. The invoice is in the amount of \$72,000. Many other Commissions received similar invoices.

We had closed our books on this project long ago, believing that final invoices had been issued by the State Commission. Many Commissions have questions and serious concerns about these recent invoices, nearly two years after the contract period. In addition to the timing, we have concerns about how these new charges were identified, and if they are associated specifically associated with local children. The Association has aggregated these concerns, and communicated them to the State Commission on our behalf.

Mr. Freedman will report back to the Commission once additional information is available.

5. Public Relations Update – Harry Freedman, Executive Director
Commission Chair Loew referred the Commission to Ms. Ayala's baby announcement in the Commission packet.

I. Funded Agency Public Comments - No comments.

J. Public Comments-No comments.

K. Future Agenda Items

Commission Adjournment at 3:56 p.m. to the Regular Joint Meeting of the Riverside County Children and Families Commission and Advisory Committee on Wednesday, June 8, 2011 beginning at 1:30 p.m.:

**Riverside County Children and Families Commission Office
2002 Iowa Avenue, Suite 100
Conference Room A, Riverside, California 92507**