

**AGENDA
 PUBLIC NOTICE**

Regular Joint Meeting of the Commission and Advisory Committee
Wednesday, June 8, 2011
1:30 p.m.

Riverside County Children and Families Commission Office
 2002 Iowa Avenue, Suite 100 – Conference Room A
 Riverside, California 92507
 and
 Teleconference from
 Indio City Hall
 100 Civic Center Mall – Large Conference Room
 Indio, CA 92201

This notice shall confirm the Special Meeting between the Commission of the Riverside County Children and Families Commission and its Advisory Committee.

Note: If special accommodations are needed to participate in this meeting, please contact Lynn Stephens, Commission Secretary, at (951) 248-0014 during regular business hours of the Riverside County Children and Families Commission (M-F 8:00 a.m. – 5:00 p.m.).

Note: Public Comments will be taken on agenda items at various times during the meeting. Please submit a Request to Speak form to the Commission Secretary at any time during the meeting indicating the item you wish to address.

Note: Please place all cellular phones and pagers on vibrate or off mode during the RCCFC meeting.

**Agenda
 1:30 p.m.**

Item Description	Attachment
A. Call to Order- Susan Loew, Commission Chair	No
B. Closed Session – Conference with Legal Counsel	Yes

With respect to every item of business to be discussed in closed session pursuant to Section 54956.9:

CONFERENCE WITH LEGAL COUNSEL

Existing Litigation: Tot Spot Daycare & Preschool, Inc. and Tracy Lofton v. First 5 Riverside, Case No. RIC 10024410.

Item Description**Attachment**

Existing Litigation: Intervention by First 5 Riverside with Orange County Commission suit against Jerry Brown et al., Orange County Case No. 00463630.

C. Open Session

1. Report out of Closed Session – Susan Loew, Commission Chair **No**

D. Commission and Advisory Committee Business – Susan Loew, Commission Chair

1. Commission Member Comments **No**

2. Advisory Committee Member Comments **No**

3. Executive Director Comments – Harry Freedman, Executive Director **No**

4. Approval of the Minutes of the May 11, 2011 Special Joint Commission Meeting with the Advisory Committee **Yes**

E. Reports

1. Action Report – (Action) – Stella Smith, Deputy Director **Yes**

Action Items 11-13, 11-16 and 11-17 will be submitted for block approval after disclosure of conflicts. Commissioners have the option of excluding items from the block motion. Action Item 11-18 will be excluded from the block motion in order to provide detail on staff recommendations. All resolutions, including contracts and amendments referenced therein, have been reviewed by County Counsel and approved as to form.

11-13: Adopting the Fund Balance Policy to Comply with the New Governmental Accounting Standards Board (GASB) Statement 54 with an Effective Implementation Date of June 30, 2010 and Approving Reclassifying Existing Fund Balance Categories to be Compliant with the New Standard – **This item was carried over from the May 11, 2011 Commission Meeting** **Yes**

11-16: Approval of Contracts for Restored Mental Health Services **Yes**

11-17: Approving the Fourth Amendment to the Professional Services Contract between the Riverside County Children and Families Commission and Mosaic Network, Inc. for Web-based Evaluation System- Contract #1074 PSC-07 **Yes**

11-18: Review and Adoption of Fiscal Years 2011-2016 Five Year Long Range Financial Plan of the Riverside County Children and Families Commission **Yes**

a. **Public Hearing:**
Review and Adoption of Fiscal Years 2011-2016 Five Year Long Range Financial Plan of the Riverside County Children and Families Commission

Item Description	Attachment
F. Presentations 1. Lake Elsinore Unified School District Presentation – Frieda Brands, Director of Children and Family Services	Yes
G. Discussion/Action 1. Strategic Plan Implementation – Harry Freedman, Executive Director <ul style="list-style-type: none"> a. Goal Area Funding Distribution b. Prioritization of strategies for funding c. RFP Design 2. State Commission Invoice for MRMIB – Harry Freedman, Executive Director	Yes
H. Information Items <ul style="list-style-type: none"> 1. April 2011 Financial Statements – Sandy Duncan, Administrator, Fiscal Services 2. Executive Director Report – Harry Freedman, Executive Director 3. The Riverside County Community Indicator Project – Harry Freedman, Executive Director 4. Update on Contract Extensions – Harry Freedman, Executive Director 5. Public Relations Update – Harry Freedman, Executive Director 	Yes
I. Funded Agency Public Comments	No
J. Public Comments	No
K. Future Agenda Items	No

Item Description**Attachment**

- K. Commission Adjournment to the Regular Joint Meeting of the Riverside County Children and Families Commission and the Advisory Committee Wednesday, July 13, 2011, beginning at 1:30 p.m. at:

No

**Riverside County Children and Families Commission Office
2002 Iowa Avenue, Suite 100 – Conference Room A
Riverside, California 92507**

Conflict of Interest: Any person, or group of persons present at this meeting, who wish (es) to speak on a matter may be required to state for the record any contributions, in excess of \$250.00 made in the past (12) twelve months, made to any Commission member, the Commission member receiving the contribution, and the matter of consideration with which they are involved.

Agenda Posting: Agendas will be posted at the Clerk of the Board of Riverside County and the Commission Business Office.

All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location beginning three (3) days prior to the meeting date:

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2002 Iowa Avenue, Suite 100,
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Item Description**Attachment**

CONFERENCE WITH LEGAL COUNSEL

Existing Litigation: Tot Spot Daycare & Preschool, Inc. v. First 5 Riverside, Case No. RIC 10024410.

Existing Litigation: Intervention by First 5 Riverside with Orange County Commission suit against Jerry Brown et al., Orange County Case No. 00463630.

- C. **Open Session**
1. Report out of Closed Session – Susan Loew, Commission Chair **No**
- D. Commission and Advisory Committee Business – Susan Loew, Commission Chair
1. Commission Member Comments **No**
 2. Advisory Committee Member Comments **No**
 3. Executive Director Comments – Harry Freedman, Executive Director **No**
 4. Approval of the Minutes of the June 8, 2011 Regular Joint Commission Meeting with the Advisory Committee **Yes**
- E. Reports
1. Action Report – (Action) – Stella Smith, Deputy Director **Yes**
Action Item 11-19 will be submitted for approval after disclosure of conflicts. Commissioners have the option of excluding items from the block motion. All action items, including contracts and amendments referenced therein, have been reviewed by County Counsel and approved as to form.
- 11-19:** Approving and Ratifying the Second Amendment to the Memorandum of Understanding between the Riverside County Children and Families Commission and the Riverside County Child Care Consortium – **Agreement NO. 1036 MI-08** **Yes**
- F. Discussion/Action **Yes**
1. Strategic Plan Implementation – Harry Freedman, Executive Director
 - a. Goal Area Funding Distribution
 - b. Prioritization of strategies for funding
 - c. RFP Design
- G. Presentations **Yes**
1. First 5 Riverside Evaluation Report for Fiscal Year 2009-2010 – Johnathan McDannell, Administrator Outcomes Management, Michael Bates Ph.D., Evaluator, MOSAIC Network Inc
(A copy of the entire Report may be viewed by going to www.rccfc.org and at the Commission Business Office at the address listed at the end of this agenda.)

Item Description**Attachment**

Existing Litigation: Intervention by First 5 Riverside with Orange County Commission suit against Jerry Brown et al., Orange County Case No. 00463630.

C. Open Session

1. Report out of Closed Session – Susan Loew, Commission Chair **No**

D. Commission and Advisory Committee Business – Susan Loew, Commission Chair

1. Commission Member Comments **No**

2. Advisory Committee Member Comments **No**

3. Executive Director Comments – Harry Freedman, Executive Director **No**

4. Approval of the Minutes of the May 11, 2011 Special Joint Commission Meeting with the Advisory Committee **Yes**

E. Reports

1. Action Report – (Action) – Stella Smith, Deputy Director **Yes**

Action Items 11-13, 11-16 and 11-17 will be submitted for block approval after disclosure of conflicts. Commissioners have the option of excluding items from the block motion. Action Item 11-18 will be excluded from the block motion in order to provide detail on staff recommendations. All resolutions, including contracts and amendments referenced therein, have been reviewed by County Counsel and approved as to form.

11-13: Adopting the Fund Balance Policy to Comply with the New Governmental Accounting Standards Board (GASB) Statement 54 with an Effective Implementation Date of June 30, 2010 and Approving Reclassifying Existing Fund Balance Categories to be Compliant with the New Standard – **This item was carried over from the May 11, 2011 Commission Meeting** **Yes**

11-16: Approval of Contracts for Restored Mental Health Services **Yes**

11-17: Approving the Fourth Amendment to the Professional Services Contract between the Riverside County Children and Families Commission and Mosaic Network, Inc. for Web-based Evaluation System- Contract #1074 PSC-07 **Yes**

11-18: Review and Adoption of Fiscal Years 2011-2016 Five Year Long Range Financial Plan of the Riverside County Children and Families Commission **Yes**

a. **Public Hearing:**
Review and Adoption of Fiscal Years 2011-2016 Five Year Long Range Financial Plan of the Riverside County Children and Families Commission

Item Description	Attachment
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G. Discussion/Action 1. Strategic Plan Implementation – Harry Freedman, Executive Director <ul style="list-style-type: none"> a. Goal Area Funding Distribution b. Prioritization of strategies for funding c. RFP Design 2. State Commission Invoice for MRMIB – Harry Freedman, Executive Director	Yes
H. Information Items <ul style="list-style-type: none"> 1. April 2011 Financial Statements – Sandy Duncan, Administrator, Fiscal Services 2. Executive Director Report – Harry Freedman, Executive Director 3. The Riverside County Community Indicator Project – Harry Freedman, Executive Director 4. Update on Contract Extensions – Harry Freedman, Executive Director 5. Public Relations Update – Harry Freedman, Executive Director 	Yes
I. Funded Agency Public Comments	No
J. Public Comments	No
K. Future Agenda Items	No

Item Description**Attachment**

- K. Commission Adjournment to the Regular Joint Meeting of the Riverside County Children and Families Commission and the Advisory Committee Wednesday, July 13, 2011, beginning at 1:30 p.m. at:

No

**Riverside County Children and Families Commission Office
2002 Iowa Avenue, Suite 100 – Conference Room A
Riverside, California 92507**

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Item Description	Attachment
H. Information Items 1. May 2011 Financial Statements – Sandy Duncan, Administrator, Fiscal Services	Yes
2. Executive Director Report – Harry Freedman, Executive Director	Yes
3. Public Relations Update – Harry Freedman, Executive Director	Yes
I. Funded Agency Public Comments	No
J. Public Comments	No
K. Future Agenda Items	No
L. Commission Adjournment to the Regular Joint Meeting of the Riverside County Children and Families Commission and the Advisory Committee Wednesday, August 10, 2011, beginning at 1:30 p.m. at:	No

**Riverside County Children and Families Commission Office
2002 Iowa Avenue, Suite 100 – Conference Room A
Riverside, California 92507**

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**Riverside County Children and Families Commission
Regular Joint Meeting of the
Commission and Advisory Committee
Wednesday, June 8, 2011 1:30 p.m.
Riverside County Children and Families Commission
Business Office
2002 Iowa Avenue, Suite 100
Riverside, California 92507
and Teleconference from Indio City Hall
100 Civic Center Mall – Large Conference Room
Indio, CA 92201**

A. Call To Order:

The Special Joint Meeting of the Commission and Advisory Committee was called to order at 1:30 p.m. by Susan Loew, Commission Chair.

Commissioners Present: Susan Loew; Sharon Baskett; Eric Frykman; Jay Hoffman; Steven Morford; Lupe Ramos Watson (Via teleconference); Judee Cox, Supervisor Buster; Debbie Whitaker-Meneses

Commissioners Absent: None

Alternates Present: Connie Beasley; Debbie Franklin; Dr. Shafai

Alternates Absent: Sylvia Deporto; Stanley Grube; Georgann Koenig

Staff Present: Harry Freedman, Executive Director; Stella Smith, Deputy Director; Lynn Stephens, Executive Assistant/Commission Secretary; Arrin Banks, Administrator, Grants and Contracts, Sandy Duncan, Administrator, Fiscal Services; Laurie Schoenberg, Administrator, Early Care & Education; Johnathan McDannell, Administrator, Outcomes Management; Dr. Pamela Luna, Administrator, Health and Community Programs, Sherry Watkins, Facilities and Operations Specialist; Maria Moncayo-Huerta, Program Specialist, TAP, Outcomes Management; Cindy Brandon, Administrative Secretary II

Patricia Munroe was in attendance as legal counsel for the Commission.

B. Closed Session – 1:30-1:50 p.m.

CONFERENCE WITH LEGAL COUNSEL

With respect to every item of business to be discussed in closed session pursuant to Section 54956.9: Existing Litigation: Tot Spot Daycare & Preschool, Inc. and Tracy Lofton v. First 5 Riverside, Case No. RIC 10024410. Existing Litigation: Intervention by First 5 Riverside with Orange County Commission suit against Jerry Brown et al., Orange County Case No. 00463630.

C. Open Session – 1:50 p.m.

1. Report out of Closed Session – Susan Loew, Commission Chair
 - a. Commission Chair Loew reported there is nothing to report on litigation matters.

D. Commission and Advisory Committee Business – Susan Loew, Commission Chair

1. Commission Member Comments: No comments.
2. Advisory Committee Member Comments: Alternate Chair Bealsey reported that she hopes to begin scheduling Advisory Committee meetings to take place prior to the monthly Commission meetings.
3. Executive Director Comments – Harry Freedman, Executive Director reported F5R is experimenting with new technology that will provide Commissioner Watson or other Commissioners/alternates to have a visual interaction from offsite locations when necessary.
4. Approval of the Minutes of the May 11, 2011 Special Joint Commission Meeting with the Advisory Committee.

Commissioner Morford moved to approve the Minutes of the May 11, 2011 special joint meeting of the Commission and Advisory Committee. Commissioner Hoffman seconded the motion. Commission Chair Loew called for a vote by roll call with the result as follows: The motion carried. [Following is the vote of the Commission members present: Nine (9) in favor [Loew, Baskett, Supervisor Buster, Cox, Whitaker-Meneses, Frykman, Hoffman, Morford, Watson (via teleconference), Zero (0) Absent, Zero (0) Abstain, Zero (0) Opposed, Zero (0) Vacant].

E. Reports

1. Resolution/Action Report – (Action) – Stella Smith, Deputy Director
Ms. Smith reviewed resolutions 11-13 through 11-18 as noted below. She noted 11-18 will be taken out of order of the Agenda and will be moved after the presentation by Lake Elsinore as it flows with the strategic plan items.

11-13: Adopting the Fund Balance Policy to Comply with the New Governmental Accounting Standards Board (GASB) Statement 54 with an Effective Implementation Date of June 30, 2010 and Approving Reclassifying Existing Fund Balance Categories to be Compliant with the New Standard – **This item was carried over from the May 11, 2011 Commission Meeting**

Recommended Action: That the Commission 1) adopt the new fund balance policy as attached to the resolution effective June 30, 2010 and authorize the transfer of funds from existing fund balance categories as necessary to comply with the GASB 54 fund balance categories as stipulated in the schedule attached to the resolution. 2) Further, that the Commission authorize the Executive Director to execute the required documents and/or actions to effectuate this resolution without requiring further action by the Commission.

Ms. Smith noted the amount and uses of reserve is up to the discretion of the Commission to establish.

11-17: Approving the Fourth Amendment to the Professional Services Contract between the Riverside County Children and Families Commission and Mosaic Network, Inc. for a Web-based Evaluation System - Contract #1074 PSC-07

Recommended Action: That the Commission approve the fourth amendment to the Professional Services Contract with Mosaic Network, Inc. as attached to allow for consistency and continuity of evaluation data collection through June 30, 2012. Further that the Commission authorize the Executive Director to execute the necessary documents and take the necessary no-cost actions to manage the contract without further approval from the Commission.

Commissioner Whitaker-Meneses moved to adopt Resolutions 11-13 and 11-17 as presented; Commissioner Morford seconded the motion.

(Commissioner Frykman left the meeting at 1:59 p.m. and was not in attendance for the vote.)

Commissioner Whitaker-Meneses moved to adopt Resolution 11-13 and approve action item 11-17 as presented. Commissioner Morford seconded the motion. Commission Chair Loew called for a vote by roll call with the result as follows: The motion carried. [Following is the vote of the Commission members present: Eight (8) in favor [Loew, Baskett, Supervisor Buster, Cox, Whitaker-Meneses, Hoffman, Morford, Watson (via tele-conference), One (1) Absent (Frykman), Zero (0) Abstain, Zero (0) Opposed, Zero (0) Vacant].

11-16: Approval of Contracts for Restored Mental Health Services

Ms. Smith noted Commissioner Frykman has a conflict on Item 7 and Alternate Beasley has a conflict on Items 1 and Item 7. Commissioner Frykman was already out of the room and Alternate Beasley left the room. Neither were a part of the discussion or vote.

Recommended Action: That the Commission **1)** approve staff funding recommendations as presented and designated for mental health services only as attached; **2)** authorize the Executive Director, or his designee, to negotiate and execute contracts up to the maximum amounts listed for each agency, after review of Commission legal counsel and Executive Committee; and, **3)** authorize the Executive Director to manage the contracts and execute any other documents related to this action without further Commission approval.

In response to Commissioner questions, Mr. Freedman clarified that the increased funds are being used strictly to restore/increase mental health services for the programs indicated. After a brief discussion and provision of clarification regarding the attachment to the resolution,

Deputy County Counsel stated for the record an amendment to the motion as noted below:

Amended Recommended Action: That the Commission **1)** approve staff funding recommendations as presented and designated for mental health services only as included on the table attached; **2)** authorize the Executive Director, or his designee, to negotiate and execute contracts up to the maximum amounts listed for each agency, after review of Commission legal counsel and Executive Committee; and, **3)** authorize the Executive Director to manage the contracts and execute any other documents related to this action without further Commission approval.

Commissioner Whitaker-Meneses moved to adopt Action item 11-16 as amended above. Commissioner Morford seconded the motion. Commission Chair Loew called for a vote by roll call with the result as follows: The motion carried. [Following is the vote of the Commission members present: Eight (8) in favor [Loew, Baskett, Supervisor Buster, Cox, Whitaker-Meneses, Hoffman, Morford, Watson (via tele-conference), and One (1) Absent-Conflict, (Frykman) Zero (0) Abstain, Zero (0) Opposed, Zero (0) Vacant].

Mr. Freedman noted part of the negotiations with the agencies will be to ensure funds are used for additional services rather than to supplant. Alternate Beasley returned to the meeting.

F. Presentations

1. Lake Elsinore Unified School District Presentation – Frieda Brands, Director of Children and Family Services

Ms. Brands, Liz Watters (Lake Elsinore Unified School District) and Chunxia Wu (Key Data Systems) presented Lake Elsinore's Special Needs Assistance Program (SNAP) program funded by First 5 Riverside.

(Commissioner Frykman returned to the meeting at 2:18 p.m.) Mr. Freedman pointed out part of the SNAP Program funds will be restored through the mental health initiative as a subcontractor to the Department of Mental Health.

G. Discussion/Action/Public Hearing

1. Strategic Plan Implementation – Harry Freedman, Executive Director
Mr. Freedman noted that the Five Year Long Range Financial Plan is related to this discussion and was moved to this section to engage in dialogue concurrent with the strategic plan implementation discussion. Mr. Freedman provided an overview of the next steps needed to be taken in order to implement the strategic plan including:
 - a. Focus Area Funding Distribution
 - b. Prioritization of Strategies for Funding
 - c. RFP Development and Design

- 11-18:** Review and Adoption of Fiscal Years 2011-2016 Five Year Long Range Financial Plan of the Riverside County Children and Families Commission - This item was taken out of order of the Agenda
Several issues surfaced during the discussion related to focus area funding distribution within the 5 year funding plan:

- Funding for evaluation: Commissioner Frykman suggested adjusting the plan to explore a small decline in evaluation over time comparable to declines in the other contracts. Mr. Freedman and Ms. Smith provided information on what was included in the evaluation line item. Moving forward, staff will pursue cost savings where possible in this area.

Equal distribution of funds between Early Care and Education (ECE) focus and, Health and Community Programs (HCP) focus: Commissioners Morford and Watson opposed an equal distribution. Commissioner Morford referred to historical funding patterns with ECE programming. He stated that ECE now encompasses what used to be two separate components (child care and early education) and previously had two thirds of the funding. Commissioners Morford and Watson also referred to the FY 11/12 budget allocation between the two programs and stated they would be more comfortable with a distribution that mirrored that ratio. Mr. Freedman pointed out that there were several initiatives and services for both HCP and ECE that were not included in the Health and ECE line item for FY 11/12 and that the ratio is actually closer to 55% ECE and 45% HCP. He also noted that Proposition 10 legislation requires each county to adopt a long term financial plan. He requested the Commission make a decision today regarding the split of the goal areas keeping in mind that the split can be modified at a later date, as long as it is before RFP/Qs are issued. He cautioned that the monetary distribution will influence the RFP structure and once RFPs are developed, the distribution of funding between goal areas will need to be confirmed.

After a discussion of the pros and cons, Commissioner Chair Loew opened the public hearing.

d. **Public Hearing:** Review and Adoption of Fiscal Years 2011-2016 Five Year Long Range Financial Plan of the Riverside County Children and Families Commission

(Supervisor Buster left the meeting at 3:10 p.m.) There were no public comments. Commission Chair Loew closed the public hearing and called for the vote.

Recommended Action: That the Commission **1)** approve the long range financial plan with any revisions made during the Commission meeting for the period covering July 1, 2011 through June 30, 2016; **2)** the Commission approve the transfer of any unassigned fund balance at the end of each of these fiscal years to the Committed fund Balance as a designation for future years commitments per the attached long range financial plan; and, **3)** approve the increase in the "Long Term Commitment Reserve" to increase each year until the Commission has 10 months of Proposition 10 expense in the reserve as indicated in the long range financial plan.

Commissioner Frykman moved to adopt Action Item 11-18 as presented with a 50/50 split as a starting point for future discussion. Commissioner Vice-Chair Hoffman seconded the motion.

Commissioner Morford opposed the motion. He would like to have time for staff to bring back more information at the next meeting and for the Commission to have more time to discuss the financial implications of the amount of funds the Commission wants to commit as well as the implications of doing a 50/50 split.

Commissioner Vice-Chair Hoffman suggested as a next step to have proposed services in each strategy area to determine what areas might be addressed and the costs associated.

Commissioner Frykman agreed to accept an amendment made by Commissioner Morford to adopt the financial plan with the modification so line item 21 for health is 45% and line item 22 is 55% for ECE of the combined total of those two items. With the understanding staff will continue to look at ways to reduce and refine for Fiscal Year 2012-2013 and Fiscal Years 2015-2016. Commissioner Vice-Chair Hoffman agreed to second the amended motion. After a brief discussion *Commissioner Frykman withdrew his acceptance of the amended motion and kept his original motion of the 50/50 split as presented in staff's recommendation. Supervisor Buster seconded Commissioner Frykman's withdrawal to the amended motion.*

Commissioner Watson presented a substitute motion proposing a 25% split for Health and 75% split for ECE on lines 21 and 22. Commissioner Morford seconded the substitute motion. Deputy County Counsel, Munroe noted we need to take a vote on the original motion of a 50/50 split between Health and ECE prior to entertaining a substitute motion of 25% Health and 75% ECE split. She advised the Commission to vote on the original motion on the table by Commissioner Frykman.

At this time Commissioner Frykman moved to adopt Resolution 11-18 as presented for a 50/50 split as presented in staff recommendations. Commissioner Vice-Chair Hoffman seconded the motion. Commission Chair Loew called for a vote by roll call with the result as follows: The motion carried. [Following is the vote of the Commission members present: Five (5) in favor [Loew, Supervisor Buster, Frykman, Hoffman, Cox], Zero (0) Absent, Zero (0) Abstain, Four (4) Opposed, (Baskett, Morford, Whitaker-Meneses, Watson (via teleconference) Zero (0) Vacant].

Commissioner Watson stated for the record a procedural challenge and objected on the motion of the 50/50 split. Commission Chair Loew noted the objection but clarified that action needed to be taken on the original motion which had been seconded.

Staff Direction: Commission Chair Loew clarified that staff will compile information for the upcoming meeting to assist the Commission in making decisions regarding funding of strategies within focus areas. The information is to include examples of what is currently funded and related costs. (Commissioner Whitaker-Meneses and Supervisor Buster left the room at 3:43 p.m. and returned at 3:46 p.m.)

Note: Deputy County Counsel clarified the vote on the first motion was proper as taken.

2. State Commission Invoice for MRMIB – Harry Freedman, Executive Director
Recommended Action: That the Commission **1)** Approve and authorize Executive Director to pay the retroactive bill up to \$72,000 for expenses associated with the previous Healthy Families Program (MRMIB) contract contingent on verification of the audit adjustments and as the late billing is deemed appropriate for the contract that expired in June 2009. Mr. Freedman noted this bill came as a result of the audit conducted for services provided for children enrolled. Paying this invoice does not exceed the original contract amount.

Commissioner Cox moved to approve staff recommendation to pay as presented. Commissioner Hoffman seconded the motion. Commission Chair Loew called for a vote by roll call with the result as follows: The motion carried. [Following is the vote of the Commission members present: Eight (8) in favor [Loew, Baskett, Supervisor Buster, Cox, Whitaker-Meneses, Frykman, Hoffman, Morford,], Zero (0) Absent, Zero (0) Abstain, One (1) Opposed, Watson (via teleconference) Zero (0) Vacant].

H. Information Items (Copies of complete reports are on file at the Commission's business office.)

1. April 2011 Financial Statements – Sandy Duncan, Administrator, Fiscal Services
2. Executive Director Report – Harry Freedman, Executive Director
Mr. Freedman reviewed his Executive Director report as included in the Commission packet.
3. The Riverside County Community Indicator Project – Harry Freedman, Executive Director
Mr. Freedman indicated his intent to approve \$12,000 in support of this project, barring objections from the Commission. Commissioner Cox requested that information be across the county.
4. Update on Contract Extensions – Harry Freedman, Executive Director
5. Public Relations Update – Harry Freedman, Executive Director
(Hoffman left the meeting at 4:02 p.m.)
Mr. Freedman noted Ms. Ayala is due back to work in August. Find Food Bank was funded through Emergency Funds to purchase vehicles to distribute food. Ms. Smith will attend the dedication and service launch press conference at the end of the week.

Commissioner Chair Loew revisited the Substitute motion discussion with Commissioner Watson. She reported that Deputy County Counsel Munroe consulted with Lead County Counsel and the indication was that once there is a motion and second made it needs to be acted on before a substitute motion can be considered. She requested Commissioner Watson provide any additional information she may have on this discussion that leads her to believe otherwise so Deputy County Counsel can explore it further

I. Funded Agency Public Comments - No comments.

J. Public Comments - No comments.

K. Future Agenda Items

- Local Evaluation Report

Commission Adjournment at 4:06 p.m. to the Regular Joint Meeting of the Riverside County Children and Families Commission and Advisory Committee on Wednesday, July 13, 2011 beginning at 1:30 p.m.:

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