

**REVISED AGENDA
PUBLIC NOTICE**

Special Joint Meeting of the Commission and Advisory Committee
Wednesday, February 9, 2011
1:00 p.m.

Riverside County Children and Families Commission Office
2002 Iowa Avenue, Suite 100 – Conference Room A
Riverside, California 92507
and
Teleconference from
Indio City Hall
100 Civic Center Mall – Large Conference Room
Indio, CA 92201

This notice shall confirm the Special Meeting between the Commission of the Riverside County Children and Families Commission and its Advisory Committee.

Note: If special accommodations are needed to participate in this meeting, please contact Lynn Stephens, Commission Secretary, at (951) 248-0014 during regular business hours of the Riverside County Children and Families Commission (M-F 8:00 a.m. – 5:00 p.m.).

Note: Public Comments will be taken on agenda items at various times during the meeting. Please submit a Request to Speak form to the Commission Secretary at any time during the meeting indicating the item you wish to address.

Note: Please place all cellular phones and pagers on vibrate or off mode during the RCCFC meeting.

**Agenda
1:00 p.m.**

- A. Call to Order- Susan Loew, Commission Chair

- B. **Closed Session** – Conference with Legal Counsel

With respect to every item of business to be discussed in closed session pursuant to Section 54957:

CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: Tot Spot Daycare & Preschool, Inc. and Tracy Lofton v. First 5 Riverside (Riverside County Children & Families Commission)

- C. **Open Session** – Approximately 1:30
Election of Chair and Vice-Chair – Susan Loew, Patricia Munroe, Deputy County Counsel,

- D. Commission and Advisory Committee Business – Susan Loew, Commission Chair
 - 1. Commission Member Comments

 - 2. Advisory Committee Member Comments

 - 3. Approval of the Minutes of the December 16, 2010 Special Joint Commission Meeting with the Advisory Committee

- E. Reports
 - 1. Resolution Report – (Action) – Stella Smith, Deputy Director
Resolutions 11-01 through 11-03 will be submitted for block approval. Resolution 11-04 will be considered separately to provide additional information. Commissioners have the option of excluding items from the block motion. All resolutions, including contracts and amendments referenced therein, have been reviewed by County Counsel and approved as to form.
 - 11-01:** Approving Staff Recommendations to Grant Funds for the Vision Screening and Intervention Project and Authorizing the Executive Director to Move Forward with Negotiation and Execution of an Investment of Funds Contract with Loma Linda University, Department of Ophthalmology - School of Pediatric Ophthalmology for the Period Covering February 1, 2011-June 30, 2012 (17 months) – **Contract # 3400 HS-11**

 - 11-02:** Amending the Date and Time for the Regular Meeting of the Riverside County Children and Families Commission

 - 11-03:** Approving the First Amendment to the Professional Services Contract between the Riverside County Children and Families Commission and Christina Bath Collosi for Facilitation of the Strategic Plan Revision Process for the Period Covering October 1, 2010 through June 30, 2011 – **Contract #1132 PSC-11**

 - 11-04:** Adopting the Revised Bylaws of the Riverside County Children and Families Commission

- F. Discussion/Action
 - 1. State Budget Update – Harry Freedman, Executive Director

 - 2. Status of Leased Business Office – Harry Freedman, Executive Director

- G. Strategic Plan Discussion/Action – Christina Bath Collosi, Strategic Plan Consultant

- H. Information Items
 - 1. Update to the Contract between the Riverside County Children and Families Commission and National Pediatric Support Services, Inc. for Facilities Assistant Fund Project– Harry Freedman, Executive Director
 - 2. Midyear Budget/Activity Review – Sandy Duncan, Administrator, Fiscal Services
 - 3. December 2010 Financial Statements – Sandy Duncan, Administrator, Fiscal Services
 - 4. Executive Director Report – Harry Freedman, Executive Director
 - 5. Public Relations Update – Jamie Ayala, Public Information Coordinator
- I. Funded Agency Public Comments
- J. Public Comments
- K. Future Agenda Items
- L. Commission Adjournment to the Special Joint Meeting of the Riverside County Children and Families Commission and the Advisory Committee Wednesday, March 9, 2011, beginning at 1:00 p.m. at:

**Riverside County Children and Families Commission Office
2002 Iowa Avenue, Suite 100 – Conference Room A
Riverside, California 92507**

Conflict of Interest: Any person, or group of persons present at this meeting, who wish (es) to speak on a matter may be required to state for the record any contributions, in excess of \$250.00 made in the past (12) twelve months, made to any Commission member, the Commission member receiving the contribution, and the matter of consideration with which they are involved.

Agenda Posting: Agendas will be posted at the Clerk of the Board of Riverside County and the Commission Business Office.

All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location beginning three (3) days prior to the meeting date:

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Riverside County Children and Families Commission

***Special Joint Meeting of the
Commission and Advisory Committee
Wednesday, February 9, 2011 1:00 p.m.***
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Business Office
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A. Call To Order:

The Special Joint Meeting of the Commission and Advisory Committee was called to order at 1:00 p.m. by Susan Loew, Commission Chair.

Commissioners Present: Susan Loew; Supervisor Buster; Sharon Baskett; Eric Frykman; Jay Hoffman; Steven Morford; Debbie Whitaker-Meneses; Lupe Ramos Watson (Via tele-conference); Judee Cox

Commissioners Absent: None

Alternates Present: Connie Beasley; Stanley Grube; Sylvia Deporto; Debbie Franklin; Dr. Shafai (arrived at 2:28 p.m.)

Alternates Absent: Georgann Koenig

Staff Present: Harry Freedman, Executive Director; Stella Smith, Deputy Director; Lynn Stephens, Executive Assistant/Commission Secretary; Arrin Banks, Administrator Grants and Contracts, Sandy Duncan, Administrator, Fiscal Services; Laurie Schoenberg, Administrator, Early Care & Education; Johnathan McDannell, Administrator, Outcomes Management; Dr. Pamela Luna, Administrator, Health and Community Programs, Sherry Watkins, Facilities & Operations Specialist; Jamie Ayala, Public Information Specialist, Cindy Brandon, Administrative Secretary; Carol Abella, Program Specialist, Early Care & Education; Cassandra Adams, Contract Specialist, Grants & Contracts; Sonia Jizrawi, Program Specialist, Early Care & Education

Patricia Munroe, was in attendance as legal counsel for the Commission.

First 5 Riverside Strategic Plan Consultant: Christina Bath Collosi

B. Closed Session – Conference with Legal Counsel

With respect to every item of business to be discussed in closed session pursuant to Section 54957:

CONFERENCE WITH LEGAL COUNSEL

Exposure to litigation pursuant to subdivision (b) of Section 54956.9: Tot Spot Daycare & Preschool, Inc. and Tracy Lofton v. First 5 Riverside (Riverside County Children & Families Commission).

C. Open Session –1:42 p.m.

Commissioner Chair Loew advised that Commissioner Watson was tele-conferenced in during the closed session and will be tele-conferenced in during the open session. Commissioner Chair Loew further reported that all actions would be taken by Deputy County Counsel, Patricia Munroe, under roll call so as to identify specifically which Commissioner is voting on each action item. There was nothing to report from the closed session.

Election of Chair and Vice-Chair – Susan Loew, Patricia Munroe, Deputy County Counsel,
This item was taken out of order of the agenda (see item 4).

D. Commission and Advisory Committee Business – Susan Loew, Commission Chair

1. Commission Member Comments

None.

2. Advisory Committee Member Comments:

Nothing to report.

3. Approval of the Minutes of the December 16, 2010 Special Joint Commission Meeting with the Advisory Committee

Commissioner Vice Chair Hoffman moved to approve the Minutes of the December 16, 2010 special joint meeting of the Commission and Advisory Committee. Commissioner Frykman seconded the motion.

*Deputy County Counsel, Munroe took the votes of the Commissioners by roll call as follows:
The motion carried [Following is the vote of the Commission members present: Seven (7) in favor [Loew, Baskett, Frykman, Hoffman, Whitaker-Meneses, Morford, Watson (via tele-conference), Zero (0) Absent, Two (2) Abstain (Supervisor Buster, Cox), Zero (0) Opposed, Zero (0) Vacant].*

4. Election of Chair and Vice-Chair – Susan Loew, Patricia Munroe, Deputy County Counsel - This item was taken out of order of the Agenda.

Commission Chair Loew reported the last annual election of the Commission Officers was held on February 25, 2010. Deputy County Counsel announced Commissioners interested in serving in either capacity may submit their name(s) or a nominee to her prior to the March meeting. Names will be brought forward for consideration at the March 9 Commission meeting.

E. Reports

1. Resolution Report – (Action) – Stella Smith, Deputy Director

Ms. Smith reviewed resolutions 11-01 through 11-04 as noted below.

11-01: Approving Staff Recommendations to Grant Funds for the Vision Screening and Intervention Project and Authorizing the Executive Director to Move Forward with Negotiation and Execution of an Investment of Funds Contract with Loma Linda University, Department of Ophthalmology - School of Pediatric Ophthalmology for the Period Covering February 1, 2011-June 30, 2012 (17 months) – **Contract # 3400 HS-11**

Recommended Action: Request that the Commission **1)** approve the award of funds not to exceed \$750,000 over 17 months to Loma Linda University, Department of Ophthalmology -

School of Pediatric Ophthalmology for the Period Covering February 1, 2011-June 30, 2012 (17 months) for the implementation of a countywide vision screening and intervention program. **2)** Authorize the Executive Director or designee to move forward with the negotiation of an Investment of Funds Contract as stipulated above, and **3)** Authorize the Executive Director or designee to finalize and execute contract subject to legal review, using the Commission approved Investment of Funds Contract template, and take action relating to management of this contract without requiring further action of the Commission.

11-02: Amending the Date and Time for the Regular Meeting of the Riverside County Children and Families Commission

Recommended Action: That the Commission, **1)** approve the amendments to the meeting schedule as incorporated in the attached to the resolution **2)** authorize the Executive Director or his designee to take any other action relating to this resolution without requiring further action of the Commission.

11-03: Approving the First Amendment to the Professional Services Contract between the Riverside County Children and Families Commission and Christina Bath Collosi for Facilitation of the Strategic Plan Revision Process for the Period Covering October 1, 2010 through June 30, 2011 – **Contract #1132 PSC-11**

Recommended Action: That the Commission 1) approve the first amendment to the professional services contract with Christina Bath Collosi in the amount of \$18,375, and 2) authorize the Executive Director to execute the amendment and any further documentation or actions required to effectuate this resolution without requiring further action of the Commission.

11-04: Adopting the Revised Bylaws of the Riverside County Children and Families Commission

Ms. Smith highlighted key changes in the bylaws.

Section XVIII: Regular Quarterly Discussions with the Executive Director

Noted the deletion of this section as it is no longer necessary given the Commission's changed status as a division under the Department of Public Social Services. Removing this section from the bylaws does not impact the Commission's ability to conduct a closed session to review the Executive Director's performance as authorized by the state law.

Section VIII: Official Action

Ms. Smith noted that official action, previously required by resolution has been expanded to include minute order or other formal action.

Recommended Action: That the Commission adopt the revised bylaws, incorporating the changes as listed. Authorize the Executive Director or his designee to take the necessary actions to effectuate this resolution including forwarding the Bylaws to the County Board of Supervisors for review and file as required in Ordinance 784.

Commissioner Morford moved to adopt Resolutions 11-01 through 11-04 as presented. Commission Vice Chair Hoffman seconded the motion.

Commissioner Cox questioned section 12 of the bylaws resolution 11-04. Commission Chair Loew noted that the bylaws previously required a quarterly closed session discussion about the evaluation of the executive director. With the change the Commission can still call a closed session by expressing the need to the Commissioner Chair. (Commissioner Frykman left the meeting at 1:51 pm and was not a part of the vote of the resolutions.) Commissioner Baskett asked for a formal action example. Deputy County Counsel, Munroe responded that the advantage of changing the action requirement is that staff will no longer have to come back with a resolution

at a later meeting to formalize a vote, therefore streamlining the action taken at the current meeting.

Deputy County Counsel, Munroe took the votes of the Commissioners by roll call as follows: The motion carried [Following is the vote of the Commission members present: Eight (8) in favor [Loew, Supervisor Buster, Baskett, Cox, Hoffman, Whitaker-Meneses, Morford, Watson (Via tele-conference), One (1) Absent, (Frykman), Zero (0) Abstain, Zero (0) Opposed, Zero (0) Vacant].

F. Discussion/Action

After a brief discussion there were no action taken on the following items. (Copies of complete reports are on file at the Commission's business office.)

1. State Budget Update – Harry Freedman, Executive Director

(Commissioner Frykman returned to the meeting at 1:54 p.m.)

Mr. Freedman provided an update on the current State budget issues and the potential effect it will have on F5R. The following documents were shared:

- First 5 & The Governor's Budget Proposal for Fiscal Year 2011-2012
- F5R Investing in Programs that Deliver Results
- F5R Summary of Fund Balance (only \$112,118.00 are unreserved or undesignated)
- Funding Scenario 4: State Revenue decrease by 50% permanently and Riverside County Births increase by .1% per year.

Mr. Freedman described recent activity including meeting with Board Supervisors members, and Legislators to explain the potential ramifications to F5 if the Governor's current budget proposal passes. Supervisor Buster asked how the billion dollar sweep would impact F5R. Mr. Freedman responded that billion dollar sweep could result in termination of some existing contracts.

Mr. Freedman asked the Commission for input by the next Commission meeting or at least by the April Commission meeting as to if the Commission would like to entertain some of alternative potential actions/options to protect the fund balance as noted.

- Extend Contracts: Many contracts are set to expire at the end of June. Staff will provide a list of agencies and recommendations at the next Commission meeting
- Purchase/Lease Facility: will be discussed later in the agenda
- Foundation: Mr. Freedman is exploring the legal possibility of putting funds with a Foundation. Commissioner Cox expressed concern with Foundation controlling the funds. Mr. Freedman noted that is one of the legal items he is exploring.

Commission Vice Chair Hoffman suggested an op ed piece on what the proposed actions would look like, he also suggested an ad to inform the public of the ramifications of the Governor's proposal. Commissioner Cox asked that Deputy County Counsel Munroe be involved in the creation of a public ad citing concerns with legal prohibitions. Deputy County Counsel Munroe responded that an ad that provides the facts would be appropriate and within legal limits. Supervisor Buster noted both sides of the facts need to be provided in the ad. He cautioned staff to not push one side over the other and risk damaging F5R's reputation. He suggested staff think long and hard before creating an ad as he would tend not to support it. Mr. Freedman noted F5R would provide all the facts including the information on the impact on F5R

Mr. Freedman clarified that legal counsel from F5 State Association advised providing information is appropriate, but providing specific advocacy materials is not. F5R can provide the agencies with the potential impact. Commission Chair Loew acknowledged that this is a newer interpretation than was presented before. The Commission is not restricted from letting people know what is

going on but it has to be their choice to speak out on the measure. Ms Ayala has sent out eblasts to funded agencies to keep everyone connected with what is going on. They in turn can keep their clients informed. Mr. Freedman noted he is on the Executive Committee of the F5 State Association so he is involved in many meetings. He will keep the Commission informed as additional information becomes available.

2. Status of Leased Business Office – Harry Freedman, Executive Director

Mr. Freedman reported the Commission office building has been foreclosed on and is now owned by a bank. Staff is pursuing whether it is feasible to purchase the building rather than leasing. Mr. Freedman will bring a recommendation back to the Commission at next month's Commission meeting.

G. Strategic Plan Discussion/Action – Christina Bath Collosi, Strategic Plan Consultant

Review of Progress: Ms. Collosi reviewed Commission progress from the September through December 2010 Commission meetings. (Commissioner Chair Loew left the meeting at 2:21 p.m. and returned at 2:23 p.m.) (Supervisor Buster left the meeting at 2:23 p.m.) Ms. Collosi noted a complete draft of the new plan inclusive of strategies and indicators will be provided for Commission review.

Ms. Collosi facilitated the discussion as indicated below:

Items to be accomplished during this meeting:

1. Review strategies which incorporate decisions from last Commission meeting
2. Review Input from the four Public Forums
 - Recognize limitations
 - Determine what if any changes are desired to Strategies based on Input
3. Prioritize strategies, recognizing that we don't have sufficient funds to accomplish all strategies well, even if we experience no funding reductions
4. Review fiscal scenarios

All Commissioners agreed that establishing a five year plan made sense. (Alternate Dr. Shafai arrived at the meeting at 2:28 p.m.)

Ms. Collosi directed the Commission to the Objectives and Strategies document that included edits based input from the public events.

Public Events: Commission Chair Loew reported she was pleased to see the rooms were full and had a great degree of interest. She noted some agencies organized community members to come and participate. She thought it was important to note that attendance did not necessarily represent a random sampling of the public. Commissioner Cox had the same reaction and commented that the events were well coordinated. She added she was pleased to see parents that attended the stakeholders meeting and voiced opinions. There were so many attending that at times it was hard to be heard. Commissioners Frykman and Alternate Beasley all shared the same sentiments. Commissioner Baskett shared her feedback she received from an individual who felt the meeting was too prescriptive. Ms. Collosi replied that was accurate and the task at hand was to look at where we are going with the strategic plan. She noted there were parents that came to the meetings that need services and were hoping to get services at the meeting. There was one person who could not attend that sent in their notes and Ms. Collosi incorporated their information in the final report.

Ms. Collosi reported that about 50% of the stakeholder meeting participants were from funded agencies. Ms. Collosi reviewed the highlights of the printed report.

Parent/Guardian Findings:

The top challenge identified by parents and stakeholders (in both English and Spanish groups) was finding and navigating existing resources. Parent Perspective: Finding affordable child care. (Supervisor Buster returned to the meeting at 2:43 p.m.) Ms. Collosi elaborated on the use of immunization clinics, pointing out that most parents reported they preferred to have vaccinations administered with their own physician. Of those that spoke about using emergency rooms, the reason stated was the ability to walk in as opposed to waiting for appointments with their regular doctor.

Stakeholder Findings:

Top priorities ECE: (not prioritized) Early Care scholarships, Quality Components and Parent/Caregiver education).

Top Priorities Health: Nutrition (includes breastfeeding), Mental Health and Early Mental Health, Health Access and Health Optimization (nutrition was the leader and the other two were pretty close to being tied).

Top Priorities Overall:

Listed not in order of priority

Scholarships, quality component parent and caregiver education, raising awareness of existing sources of support, nutrition and physical activity (not always included) early mental health, health access and Optimization.

Lowest Priorities Overall:

Infant and Toddler Expansion, Evidenced Based Home Visitation with School Readiness focus, Asthma Management, Universal Developmental Screening (Universal Developmental request to integrate into other items).

Ms. Collosi noted that asthma did not come up during any of the discussion groups. Obesity was discussed in the stakeholder and parent meetings and concern was expressed about what children eat while in child care. Ms. Collosi reminded the Commission this information was to aid their discussion but was not to be used as sound statistics. The parent perspective for mental health/early mental health was in reference to postpartum depression.

Objectives and Strategies Document:

Ms. Collosi noted that items included under systems change and capacity building are not intended to be RFPd direct services. All priority rankings were reviewed. **Parent and care giver education** was ranked number 1 as it was very important across the board with all groups. Commissioner's Cox and Watson expressed concerns with the elimination of the asthma and transportation. She noted Coachella Valley has asthma/bronchitis issues and that in eastern county transportation to resources is a critical issue. Ms. Collosi noted there were many regional differences and the transportation issue was one of them. Mr. Freedman emphasized that this information is presented to inform the Commission on comments made at the events they are not presented for the Commission to adopt. Commissioner Morford requested future discussions on capacity building for Infant toddler versus older preschoolers and whether is or isn't a need.

Health: Nutritional and Physical Activity were at the top. The suggestion was to collapse these items. Ms. Collosi reported she observed a conversation about baby friendly hospitals and whether the Commission should continue to invest in them.

Oral Health: Most parents indicated that they had insurance including oral health coverage and it did not come up as a need. Ms. Collosi noted at least half of the audiences in the desert were teen parents. (Commissioner Vice Chair Hoffman left the meeting at 3:15 p.m. and returned at 3:18 p.m.)

Commissioner Frykman expressed that he liked the merge of the parent and caregiver education into one theme. He asked if it was an overriding theme or strong enough to be called priority one. Ms. Collosi

responded, the number one priority noted at the meetings was raising awareness and utilization of existing resources. Early Care scholarships and receiving high quality scholarship was also high as was parent education and nutrition. Parent and caregiver education didn't stand out enough to give it a higher ranking than noted. Parents reported they go to the emergency room (ER) over their doctor because they could walk in instead of waiting for a doctor appointment. Commissioner Frykman noted 1/3 of the people going to the ER do not need to be there, but they realize they will receive the most comprehensive immediate care in an ER.

Public Comment Request to Speak: Helen Ross, Area Director of Lutheran Social Services of Riverside County thanked the Commission for the Emergency Grant received for September through June 2011. The grant allowed them to keep their doors open. She asked the Commission to take a look at what happens to children in crisis and homeless when entering grade school and ask for consideration in assistance with shelters as they do serve 0-5 children indirectly. Other funding has gone away (CDBG, ESG). Lutheran provides service for a minimum of 90 days and maximum of 2 years.

Draft First 5 Riverside Objectives and Strategies Based on December 16, 2010 Commission Meeting:

Ms. Collosi expressed the importance of the Commission being able to prioritize. She reminded the Commission that the goal is for the Commission to establish top priorities. Mr. Freedman reminded the Commission that we have fewer resources and need to narrow the field in order to have the greatest impact.

Ms. Collosi provided the ideas alternatives for prioritizing:

Ranking strategies or coming up with a Tier of five items the Commission definitely wants to fund. (Commissioner Baskett left the meeting at 3:34 p.m. and returned at 3:36 p.m.). Alternate Beasley suggested beginning with oral health.

Commissioners Watson and Morford agreed they like the tiers scenario and that prioritization should take place after the Commissioners have established tiers. Commissioner Watson expressed her concern that the needs are different in the western and eastern sections of the county. Commissioner Frykman suggested a general discussion prior to the tiering concept. (Alternate Deporto left the meeting at 3:36 p.m. and returned at 3:39 p.m.) (Alternate Shafai left the meeting at 3:37 p.m. and returned at 3:40 p.m.) When asked about top priorities, Commissioner Frykman noted health is hard to weigh. He suggested taking a holistic approach to help the Commission with supporting all the health items and education systems change. He noted that in the ECE sections quality shows up a lot. (Supervisor Buster left the meeting for the day at 3:41 p.m.) (Debbie Franklin left the meeting at 3:41 p.m. and returned at 3:44 p.m.) (Commissioner Frykman left the meeting for the day at 3:42 p.m.)

Commissioner Morford advocated for not making decisions yet on allocating the available funds and to work through priorities first before dividing up funds. Commissioner Cox suggested integration of asthma into health optimization, universal screening integration anywhere in system change, in ECE and Health. She also suggested the Commission consider integrating other services from the original document rather than eliminating any use, Mr. Freedman pointed out screening is being implemented through the Mental Health Initiative. Commissioner Cox suggested that system change and capacity building could be a third priority.

Ms. Collosi asked if the Commission was ready to talk about top priorities or if they need another month. Commissioner Watson responded that if she limited the top priorities to the top three she could do that today; however she felt it best to go home and review some of the ideas that were shared today to come up with top priorities. She suggested time to digest everything that was discussed in the meeting would be beneficial. Commissioner Baskett concurred with Commissioner Watson. Commissioner Morford suggested an exercise where the Commission could individually prioritize and then bring back to the meeting. Ms. Collosi noted that a guided discussion could be done at the next Commission meeting to

assist with getting through preliminary discussion. Commissioner Cox asked if the Systems Change Strategies could be further flushed out because they were not as descriptive as she would like, especially as it pertained to sustainability.

Commissioner Loew suggested it would be a good idea for the Commission to have information on what we are supporting today that we won't be doing tomorrow in order to think through the ramifications of what we would be leaving behind. Mr. Freedman responded staff could prepare another document with that information. A brief discussion ensued on the pros and cons of eliminating strategies or integrating. Commission Vice Chair Hoffman expressed the need for the Commission to have a summation on all programs, what has worked and been most productive for the funds provided Commissioner Baskett suggested steam lining true focus of systems change and capacity building.

Next steps: Ms. Collosi will bring a structural draft for the Commission's review, she will flush out items for systems change and capacity building. Ms. Collosi summarized the expectations for the next meeting:

1. Develop an activity that will help organize the conversation to set priorities
2. Provide requested information by re-working the last document for the next meeting to show high quality see what the fall out would be by eliminating items,
3. Develop a service level list without the names of agencies that show high quality of investments what works and doesn't work

Commissioners will take their strategies documents provided today and come prepared to share at the next meeting what priorities they would recommend.

Ms. Collosi impressed upon the Commission the importance letting staff know if any additional information is needed to make sure they have the information they need to prioritize prior to the next meeting.

Mr. Freedman noted the pressing timeline by next month is that staff will need enough guidance to provide recommendation regarding potential extension of contracts that expire in June. (Stan Grube left the meeting at 4:11 p.m.) Commissioner Baskett suggesting utilizing the target report Mr. McDannell provides without the agency names. Mr. Freedman responded the Commission should look at the kinds of services they want to continue to support based on the services areas they are willing to continue to support.

Fiscal 5 Year Plan Scenarios: Ms. Collosi reviewed the scenarios presented in the Commission packet. Scenario 4 completely draws down fund balance which 1-3 does not. (Commissioner Whitaker left the meeting at 4:14 p.m. and returned at 4:18 p.m.) Commission Chair Loew expressed her concern as to if F5R would be able to sustain the level of contract and services if administration is cut in half. Mr. Freedman posed the question whether the Commission would want to totally eliminate fund balance. Ms. Collosi noted the importance of these questions and their relation to the need to set priorities by the next Commission meeting.

H. Information Items

There was no Commission discussion or questions on these items. (*Copies of complete reports are on file at the Commission's business office.*)

1. Update to the Contract between the Riverside County Children and Families Commission and National Pediatric Support Services, Inc. for Facilities Assistant Fund Project– Harry Freedman, Executive Director

Mr. Freedman reported F5R is going to underspend in that line item.

2. Midyear Budget/Activity Review – Sandy Duncan, Administrator, Fiscal Services

Mr. Freedman reported the midyear budget was provided in response to Commission Chair Loew's previous request.

3. **December 2010 Financial Statements – Sandy Duncan, Administrator, Fiscal Services**
4. **Executive Director Report – Harry Freedman, Executive Director**
5. **Public Relations Update – Jamie Ayala, Public Information Coordinator**

I. Funded Agency Public Comments

None

J. Public Comments

No Public Comments.

L. Future Agenda Items

Strategic Plan discussion

Commission Adjournment at 4:24 p.m. to the Special Joint Meeting of the Riverside County Children and Families Commission and Advisory Committee on Wednesday, March 9, 2011 beginning at 1:00 p.m.:

**Riverside County Children and Families Commission Office
2002 Iowa Avenue, Suite 100
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