

Riverside County Children and Families Commission
1:30 p.m. - Regular Meeting of the Commission
Wednesday, October 28, 2009

Riverside County Children and Families Commission
Business Office
2002 Iowa Avenue, Suite 100
Riverside, California 92507

A. Call To Order:

The Regular Meeting of the Commission was called to order at 1:35 p.m. by Commissioner Vice-Chair, Susan Loew.

Commissioners Present: Vice-Chair, Susan Loew; Supervisor Jeff Stone; Dr. Eric Frykman; Connie Beasley, Dr. Jay Hoffman, Vicki Oltean

Commissioners Absent: Chair, Jerry Wengerd; Yolanda Carrillo

Commission Vacancy: One

Staff Present: Harry Freedman, Executive Director; Stella Smith, Deputy Director; Lynn Stephens, Executive Assistant/Commission Secretary; Arrin Banks, Administrator, Grants & Contracts; Sandy, Duncan, Administrator, Fiscal Services; Johnathan McDannell, Administrator, Outcomes Management; Michelle Burroughs, Administrator, Health & Community Programs; Laurie Schoenberg, Administrator, Early Care & Education; Sherry Watkins, Facilities & Operations Specialist; Cindy Brandon, Administrative Secretary; Uniqua Burgess, Program Specialist, Health & Community Programs; Sonia Jizrawi, Program Specialist, Early Care & Education; Jean Alexander-Booth, Program Specialist II, Early Care & Education; Deborah DeForge, Program Specialist II, Outcomes Management; Uniqua Burgess, Program Specialist Health & Community Programs; Elizabeth Watt, Office Assistant III; Carol Abella, Program Specialist, Early Care & Education; Rocio Zuniga, Program Specialist, Early Care & Education; Kristi Van Heule, Program Coordinator, Capacity Building Initiative; Maria Hernandez, Secretary, Early Care & Education; Anabel Bolanos, Office Assistant III, Early Care and Education; Cassandra Adams, Contract Specialist, Grants & Contracts; Michelle Victor, Contract Specialist, Grants & Contracts; Jamie Ayala, Public Information Specialist; Cindy Fickel, Office Assistant III, Outcomes Management; Mary Stewart, Secretary, Health & Community Programs

Tiffany North, Deputy County Counsel, was in attendance as legal counsel for the Commission.

B. Commission Business – Commission Vice-Chair, Susan Loew

1. Vice-Chair and Commissioner Comments:

Commissioner Vice-Chair Loew reported she is substituting for Chair Wengerd who has jury duty today.

2. Executive Director Comments – Harry Freedman

Executive Director, Mr. Freedman reported F5R was recognized at an event for FSA and YWCA for our support that enabled the YWCA to maintain their child care services under FSA.

3. **September 23, 2009 Commission Meeting Minutes**

Commissioner Frykman moved to approve the minutes of the September 23, 2009 meeting of the Commission. Commissioner Beasley seconded the motion. The motion carried. [Following is the vote of the Commission members present: Five (5) in favor (Loew, Beasley, Frykman, Hoffman, Oltean), Zero, (0) abstain, Three, (3) absent (Wengerd, Supervisor Stone, Carrillo), Zero (0) opposed, One (1) vacant].

C. Resolution Report (Action) – Stella Smith, Deputy Director

Ms. Smith facilitated action on the resolutions presented for approval. Following is a record of action(s) taken by the Commission on Resolutions 09-52 and 09-57 through 09-63: Resolution 09-52 was continued from last month. Resolutions 09-52 and 09-57 were considered separately to provide detailed information and to disclose conflicts of interest. 09-58 through 09-60 were presented as a block motion. Resolutions 09-61 through 09-63 were considered separately to provide detailed information.

Commissioner Beasley declared conflict on Resolution 09-52. At this time Ms. Smith provided and overview on Resolutions 09-58 through 09-60 for a block motion.

09-58: Approving and Ratifying the Investment of Funds Contract between the Riverside County Children and Families Commission and the College of the Desert Foundation – Contract # 3006 EF-10

Recommended Action: That the Commission approve the Investment of Funds Contract with the College of the Desert Foundation for an amount not to exceed \$44,100.00. Further, the Commission authorizes the Executive Director or his designee to execute the necessary documents/action to effectuate this resolution without requiring further action of the Commission.

09-59: Approving and Ratifying the First 5 Service Corps (AmeriCorps) Agreement with Prevent Child Abuse, California (PCACA) for Project Years 2009-2010 – Contract # 133 CE-10

Recommended Action: That the Commission approve and ratify the contract with PCACA for administration of various aspects of AmeriCorps Member human resource and program policy management, effective as of September 1, 2009. Further, the Commission authorize the Executive Director or his designee to execute the necessary documents/action to effectuate this resolution without requiring further action of the Commission.

09-60: Approving and Ratifying the First Amendment to the Contract for Professional Services between the Riverside County Children and Families Commission and the Insight Center for Community Economic Development – Contract #1105 PSC-09

Recommended Action: That the Commission approve the First Amendment to the contract with Insight Center for Community Economic Development. Further, the Commission authorize the Executive Director or his designee to execute the necessary documents/action to effectuate this resolution without requiring further action of the Commission.

Commissioner Hoffman moved to approve Resolutions 09-58 through 09-60. Commissioner Oltean seconded the motion. *The motion carried. [Following is the vote of the Commission members present: Five (5) in favor (Loew, Beasley, Frykman, Hoffman, Oltean), Zero, (0)*

abstain, Three (3) absent (Wengerd, Supervisor Stone, Carrillo), Zero (0) opposed, One (1) vacant].

(Commissioner Stone arrived to the meeting after the block motion and vote at 1:39 p.m.)

09-52: Approving the Investment of Funds Contract between the Riverside County Children and Families Commission and Volunteer Center of Riverside County – Contract # 3003 CR-10. CONTINUED FROM SEPTEMBER 23, 2009 MEETING

Recommended Action: That the Commission approve the Investment of Funds Contract with the Volunteer Center of Riverside County. Further, that the Commission authorize the Executive Director or his designee to execute the necessary documents/action to effectuate this resolution without requiring further action of the Commission.

Commissioner Frykman moved to approve Resolution 09-52. Commissioner Stone seconded the motion. *The motion carried. [Following is the vote of the Commission members present: Five (5) in favor (Loew, Supervisor Stone, Frykman, Hoffman, Oltean), One, (1) Conflict (Beasley), Zero, (0) abstain, Zero (0) absent Two (2) (Wengerd, Carrillo), Zero (0) opposed, One (1) vacant].*

(Commissioner Beasley declared a conflict and left the meeting prior to discussion and vote for 09-52 at 1:40 p.m. and returned to the meeting after the vote at 1:41 p.m.)

09-57: Approving the Investment of Funds Contract between the Riverside County Children and Families Commission and the Riverside County Department of Public Health Regarding the Maternal, Child, and Adolescent and Health Program – Contract # 3004 HS-10

Ms. Smith reported that Commissioner Frykman declared a conflict on this item. (Commissioner Frykman left the meeting prior to discussion and vote at 1:41 p.m. and returned to the meeting after the vote at 1:42 p.m.)

Recommended Action: That the Commission approve the Investment of Funds Contract template with the Riverside County Department of Public Health for the Maternal Child and Adolescent Health Program. Further, the Commission authorize the Executive Director or his designee to execute the necessary documents/action to effectuate this resolution without requiring further action of the Commission contingent on approval as to form by County Counsel.

Commissioner Stone moved to approve Resolution 09-57. Commissioner Hoffman seconded the motion. *The motion carried. [Following is the vote of the Commission members present: Five (5) in favor (Loew, Supervisor Stone, Beasley, Hoffman, Oltean), One (1) Conflict (Frykman), Zero, (0) abstain, Two, (2) Absent (Wengerd, Carrillo), Zero (0) Opposed, One (1) Vacant].*

Ms. Smith reported Resolutions 09-61, 09-62 and 09-63 will be discussed later in the Agenda.

2. Advisory Committee Update – Dr. Carla Lidner, Chair

Dr. Lidner reported that since there had been no update on the Board of Supervisor's recommendations for new appointments, the Advisory Committee cancelled their meeting of October 21, 2009 in hopes of allowing the Committee members to use their time to attend today's Commission meeting. She informed the Commission that the Advisory Committee

wished to meet again to make a formal thank you to the Commissioners for all of the recent funds released.

D. Presentations:

1. **Annual Audit for Fiscal Year 2008-2009 (a copy of the report may be obtained via the web at www.rccfc.org) – Teaman, Ramirez & Smith, Inc. Certified Public Accountants**
Ms. Duncan reported the Audit was complete; she introduced Greg Fankhanel from Teaman, Ramirez & Smith, Inc.

Mr. Greg Fankhanel reported the 2008-2009 audit process is complete. There were no exceptions, which means a clean opinion on the report. He further reported there were no significant difficulties. Any adjustments noted in the audit were corrected so there was nothing to report.

Mr. Fankhanel reported the Audit will be submitted to the State. He reviewed the financial statements. There are no exceptions noted in the statements. He pointed out there are two sets of financial statements- one set with everything all together and one with the general fund. They basically contain the same information.

Other required reports were shared on internal controls. There were no material weaknesses identified. The state has issued an audit guide related to F5R for the auditors to follow. Page 44 in the Independent Auditors Report showed the state compliance, he noted on page 45 there were issues on compliance. These items are easily fixable and most of the items were operational items that did not have to do with financial. There were 8 findings that include Management's Corrective Action Plan.

Commissioner Beasley asked about the finding in section 7 regarding a Commissioner missing three meetings in a row. She asked if there can be an excuse for the Commissioner missing meetings. Ms. Smith responded there is no provision for exceptions currently. Moving forward, F5R will make recommendations to the Board of Supervisors for the Local Ordinance to be amended to allow exceptions.

(A complete copy of the annual audit is on file as part of the Official Meeting Minutes).

- A. Public Hearing on the Annual Audit of the Riverside County Children and Families Commission for Fiscal Year 2008-2009.

Commissioner Vice-Chair Loew opened the public hearing concerning the report on the Annual Audit of the Commission for Fiscal Year 2008-2009. There being no public comment and no requests to speak, Commission Vice-Chair Loew closed the public hearing.

- B. Resolution 09-61: Adoption of the Annual Audit of the Riverside County Children and Families Commission for Fiscal Year 2008-2009

Recommended Action: Adopt the Annual Audit for Fiscal Year 2008-2009 as submitted after public hearing on the document (required by Section 130140 of the Health and Safety Code).

Commissioner Stone moved to approve the recommendation and Resolution 09-61. Commissioner Frykman seconded the motion. *The motion carried [Following is the vote of the Commission members present: Six (6) in favor (Loew, Supervisor Stone, Beasley, Frykman,*

Hoffman, Oltean), Zero, (0) abstain, Two (2) absent (Wengerd, Carrillo), Zero (0) opposed, One (1) vacant].

(A copy of complete audit report is on file at the Commission business office).

2. Annual Report for Fiscal Year 2008-2009 (a copy of the report may be obtained via the web at www.rccfc.org) – Johnathan McDannell, Administrator Outcomes Management

Mr. Freedman prefaced the presentation by stating that all County Commissions are required to comply with the legislative requirement to provide specific Annual Report information to the State Commission. This State Annual Report document is separate from our local Annual Report and local Evaluation Report. An overview of the Annual Report (a copy of the complete report is on file as part of the Official Meeting Minutes) was presented by Johnathan McDannell, Administrator, Outcomes Management.

Mr. McDannell reported that since it is a standardized process, F5R cannot deviate from the format provided. The report, as attached, provides a comprehensive overview of program funding and initiatives and was completed in the design and format required by the State Commission for their purposes of reporting to the legislature on an annual basis. The annual report format is designed by the State, and the Report will be electronically submitted to F5CA along with the Annual Audit. It is anticipated that the evaluation report to be presented in January will provide more detail.

Commissioner Vice-Chair Loew asked if services provided are targeting underserved populations and if it correlates to the county's demographic information. Mr. McDannell responded F5R funded programs targets low to moderate underserved populations which accounts for the deviation from the county's demographics.

Commissioner Vice-Chair Loew asked for clarification on the pie chart of percentages per school readiness special needs participants served. Mr. McDannell responded that the percentages were to represent the total number of special needs served by age group but that the chart represented the number of special needs in relation to the total number of children served for that particular age group. The pie chart in the power point shared was inaccurate. With respect to child ages unknown, Mr. McDannell reported last year it was a larger percentage of unknown children in certain categories; this year, the number is reduced. Outcomes is working with the funded agencies to provide this information. He also noted that age is not a required field on the intake forms and some times the information is not given.

A. Public Hearing on the Annual Report of the Riverside County Children and Families Commission for Fiscal Year 2008-2009.

Commissioner Vice-Chair Loew opened the public hearing concerning the report on the Annual Report of the Commission for Fiscal Year 2008-2009. There being no public comment and no requests to speak, Commission Vice-Chair Loew closed the public hearing.

B. Resolution 09-62: Adoption of the Annual Report of the Riverside County Children and Families Commission for Fiscal Year 2008-2009

Recommended Action: Adopt the Annual Report for Fiscal Year 2008-2009 as submitted after public hearing on the document (required by Section 130150 of the Health and Safety Code). Authorize the Executive Director or designee to execute any documents to effectuate this action.

Commissioner Beasley moved to approve the recommendation and Resolution 09-62. Commissioner Stone seconded the motion. *The motion carried. [Following is the vote of the Commission members present: Six (6) in favor (Loew, Supervisor Stone, Beasley, Frykman, Hoffman, Oltean), Zero, (0) abstain, Two (2) absent (Wengerd, Carrillo), Zero (0) opposed, One (1) vacant].*

(A copy of Mr. Mc Dannell's complete report is on file at the Commission business office).

E. Discussion/Action:

1. Conflict of Interest Policy – Stella Smith, Deputy Director/ Sandy Duncan, Administrator Fiscal Services

Ms. Smith reported the Commission adopted the Conflict of Interest Policy consistent with the requirements of AB109/SB 35 which required that certain Commission policies be adopted after conducting a public hearing. The policy adopted on May 22, 2006 inadvertently did not include referenced appendices which detail the disclosure categories and which agency officials and employees are subject to reporting.

This resolution includes the policy and the referenced appendices that were not included in the prior version approved in Resolution 06-45. These appendices included are 1) the document that details the disclosure categories and 2) the document that lists the agency officials and employees who must report and reference the applicable disclosure categories for each. Adoption of this policy will also address finding 2009-3 in the FY 2008-2009 Annual Audit which referenced missing appendixes referenced discussed above.

- A. Public Hearing on Conflict of Interest Policy of the Riverside County Children and Families Commission with amendment.

Commissioner Vice-Chair Loew opened the public hearing concerning the Conflict of Interest Police of the Riverside County Children and Families Commission. There being no public comment and no requests to speak, Commission Vice-Chair Loew closed the public hearing.

- B. Resolution 09-63: Adopting the Conflict of Interest Policy of the Riverside County Children and Families Commission.

09-63: Adopting the Conflict of Interest Policy of the Riverside County Children and Families Commission

Recommended Action:

That the Commission adopt the Conflict of Interest Policy, as submitted after public hearing on the document (required by Sections 130140 and 130151 of the Health and Safety Code). Authorize the Executive Director or designee to execute any documents and action to effectuate this action.

Commissioner Hoffman moved to approve the recommendation and Resolution 09-63. Commissioner Frykman seconded the motion. *The motion carried. [Following is the vote of the Commission members present: Six (6) in favor (Loew, Supervisor Stone, Beasley, Frykman, Hoffman, Oltean), Zero, (0) abstain, Two (2) absent (Wengerd, Carrillo), Zero (0) opposed, One (1) vacant].*

2. Update on Increased Funding for Services Recommendations – Harry Freedman, Executive Director, Michelle Burroughs, Administrator Health & Community Programs, Laurie Schoenberg, Administrator Early Care & Education

Mr. Freedman reminded the Commission that this item was discussed at a previous Commission meeting. Additional funds were made available to expand existing contracts within a set aside dollar limit specifically for expansion. Today staff will provide recommendations and request a motion to amend the existing contracts within a dollar amount specified in the charts shared. Ms. Smith noted Commissioner Frykman has a conflict on three items under Department of Public Health.

A. Health Recommendations

Current Contract Expansions Update and Action

Ms. Burroughs reported approximately 5 million was requested from current contractors. She recommended expanding 6 current health contracts utilizing the entire 1.5 million previously allocated by the Commission. All agencies have been alerted of the recommended funding amount that would be brought forward today and agreed they would be able to utilize the funding appropriately.

Commissioner Oltean and Beasley simultaneously moved to approve the recommendation as presented. Commissioner Stone seconded the motion. *The motion carried. [Following is the vote of the Commission members present: Five (5) in favor (Loew, Supervisor Stone, Beasley, Hoffman, Oltean), One, (1) abstain (Frykman), Two (2) absent (Wengerd, Carrillo), Zero (0) opposed, One (1) vacant].*

Public Comment:

Dr. Carla Lidner requested assistance with Riverside County Regional Medical Center (“RCRMC”) to apply for expansion of the Riverside County Regional Medical Center F5R Dental Program. The County hospital (RCRMC) is the contractor with F5R, and declined to request expansion of the current contractor as a result of concerns about space. Mr. Freedman agreed with Dr. Lidner’s comment that the lack of staff’s recommendation to expand the contract is not a reflection on the quality of services provided by the dental program. Rather, it is strictly the result of the contracting party (RCRMC) declining to apply for additional funds due to space issues. The expanded funds have to be provided to the contractor. He indicated that based on a request from Dr. Lidner, he and Tiffany North are going to explore the possibility of shifting the contracting agency’s responsibility.

Supervisor Stone noted this is the first he has heard of the space issue. He and Supervisor Ashley sit on the Board of the hospital. He said it would not be impossible to put a modular on the property at the County hospital to accommodate Dr. Lidner’s expansion request. Dr. Lidner added they only need additional space for a person to input their data. Commissioner Stone directed Dr. Lidner to contact his office so he can intervene and come up with a resolution.

Commissioner Vice-Chair Loew clarified the proposal was not just for data entry, it was also for expanding services. Dr. Lidner agreed the proposal was for expanding services and the only problem to the hospital was space for a person to make calls and enter data.

Commissioner Vice-Chair clarified to the Commission that with the action taken today the Commission fully allocated funding set aside for health related services. Any future developments would have to be considered to be allocated with other funding. Supervisor Stone responded that added funds could be found through other revenues or reserves. He will assist by working out the current logistical concerns with Dr. Lidner.

Ms. Burroughs thanked the Commission and clarified that the Commission approved allocation of all the funds for her health services recommendations. She clarified what funds had already been dispersed to the hospital previously and what funds were requested currently but not able to be approved.

B. Early Childhood Education Recommendations

Current Contract Expansions Update and Action

Mr. Freedman reported the expansion of ECE contracts is specifically for additional scholarships and spaces. Ms. Schoenberg recommended expanding nine contracts out of the thirteen that applied for expansion funds and three are on hold pending negotiations, one was recommended not to receive funding. She referenced scholarship matrix for Commission review. The current expansions will provide an additional 246 licensed child care spaces.

Commissioner Frykman asked for information on how the expanding spaces improved the ranking the next time child care is discussed. Ms. Schoenberg responded the total licensed spaces for Riverside County is 54, 000. She noted the 246 spaces helps, but does not improve our ranking. The primary concern is the vacancy rank. She noted Riverside County is ranked 57th for preschool spaces. Mr. Freedman added the ranking is based solely on a comparison of licensed spaces to the population. The metric being utilized does not look at the number of children receiving care. The primary goal is to get more children into care, although that doesn't help with the ranking system. Ms. Schoenberg noted staff is taking the vacancy rate as a very high priority.

Public Comment:

Father John Conrad, All Saints Church

Father Conrad thanked F5R staff for all the hard work being done with the expansions. He informed the Commission that two years ago his congregation approached Dom Betro of Family Service Association to assist with creating a facility for single parents to have a place close to their college for child care. They have obtained a conditional use permit and are prepared to utilize space that has been upgraded to meet the necessary requirements. He encouraged the Commission to consider their proposal.

Ms. Schoenberg reported staff wants to finish current negotiations to determine how much funds will be left over before considering FSA's request at this location.

At this time County Counsel, Tiffany North advised the Commission that the vote for the Early Childhood Education recommendations on the contract expansions could be taken as a block motion. Commissioner Stone's vote would not be taken on the vote for contract number 1238 and 1428 with the ABC Child Care, Commissioner Beasley's vote would not be taken on contract number 1435, The Carolyn E. Wylie Center for Children, Youth & Families due to conflicts.

Commissioner Hoffman moved to approve the recommendation as presented. Commissioner Frykman seconded the motion. *The motion carried. [Following is the vote of the Commission members present: Six (6) in favor (Loew, Supervisor Stone, Beasley, Frykman, Hoffman, Oltean), Two, (2) abstain, (Stone on the recommendation as it relates to contract numbers 1238 and 1428 only, Beasley on the recommendation as it relates to contract number 1435 only), Two (2) absent, (Wengerd, Carrillo), Zero (0) opposed, One (1) vacant].*

3. Mental Health Initiative Update – Michelle Burroughs, Administrator Health & Community Programs

Deputy County Counsel, Tiffany North reported the Mental Health Initiative has come before the Commission many times. “The Rule of Necessity” had to be invoked with Commissioner Wengerd being legally required to participate. Since Commissioner Wengerd and Commissioner Carrillo are not present at today’s meeting, there is not a quorum of Commissioners able to participate on the item, and there cannot be any discussion on the matter. Ms. North request all public comments be held until the next meeting when the Commissioners could be present to hear their comments.

(A copy of Ms. Burroughs report is on file at the Commission business office.)

There was no Commission discussion on this agenda item.

B. Early Childhood Education Recommendations, New Capacity for High Need RFP Update Laurie Schoenberg, Administrator, Early Care and Education – this item was taken out of order of the agenda

Ms. Schoenberg reported to the Commission on the third recommendation for high need capacity building. The first stakeholder meeting was held this week. Kristi Van Heule, Capacity Building Coordinator will be coming back in January with recommendations to the Commission.

4. Unsolicited Funding Requests - Health Assessment Resource Center (HARC) – Harry Freedman, Executive Director

Mr. Freedman requested this item be pulled from today’s agenda in order to allow for adequate staff review. Staff will bring recommendations to the Commission meeting next month.

5. Commission Re-Structure Update – Susan Loew, Commission Vice-Chair

Commissioner Vice-Chair Loew reported finalized recommendations are forthcoming from the Board of Supervisors.

6. Commission Meeting Schedule – Harry Freedman, Executive Director

Mr. Freedman reported typically the Commission combines the November and December Commission meetings for a date set in early December. Commission Secretary, Lynn Stephens, had polled availability of Commission Chair, Wengerd and Commission Vice-Chair Loew and reported that December 14 and 17 were their available dates. Commissioner Vice-Chair Loew asked the Commission members present if they would be able to meet on December 14 or December 17. It was agreed that December 17 would work best for most present (Loew, Beasley, Frykman, Hoffman, Stone) Commissioner Oltean will be on vacation and unable to attend either date. Commission Secretary, Lynn Stephens, will send out a meeting notice to all Commissioners with the December 17 Commission meeting date. (Commissioner Stone left the meeting at 2:40 p.m.)

F. Information Items

1. September Financial Statements – Sandy Duncan, Administrator Fiscal

Ms. Duncan reported that as a result of the Commission’s decision to utilize funds from fund balance to provide additional services, it appears that we are over budget. She will be conducting a midyear budget adjustment for contracts that will be coming out of the fund balance. Prop 10 revenues will be slightly higher for the year.

(A copy of Ms. Duncan's complete Report is on file at the Commission's business office.)

2. Healthy Kids Revenue Update – Sandy Duncan, Administrator Fiscal Services

Ms. Duncan reported the State Healthy Kids contract expired December 31, 2008, and revenues were incorrectly budgeted for 2009-10. As a result of prior year under expenditures however, sufficient local funds exist to compensate for the lack of State Funds. She has adjusted the projections on the financial statements to not include Healthy Kids. When the midyear budget adjustments are complete, it will reflect the change. Ms. Duncan confirmed she has validated the contract term date with the State to make sure she has the correct date and F5R has spent money received by the state. The local portion of the funding was not fully spent. \$763,000 has been rolled over for Healthy Kids. If it is not spent this year it will roll over to next year. At that point if funds are not spent, the funds can then be used for something else.

Ms. Smith clarified there is adequate local funding to make up for the \$250,000 that F5R initially anticipated from the state but will not be receiving. The over budget issue is a technical issue about adjusting the budget to recognize the Commission's prior decisions to use fund balance. The midyear budget adjustment will be made to accommodate all the approved contracts.

3. Update on Reallocation Concerning Increased Funding for Health Services and Programs through June 30, 2011–Michelle Burroughs, Administrator Health & Community Programs

The state has secured money for Healthy Families so it appears that F5R will not have to use their funds to support the program. Mr. Freedman noted formal recommendations for alternative uses of these set aside funds will be provided at the next meeting. Ms. Burroughs provided preliminary recommendations, she reviewed her handout listing programs that could be funded with the money left over: Sight for Students is a VSP program, The Los Angeles and San Diego food program, Certified Application Assistance (CAA), Health Literacy, The Nurse Family Partnership (NFP) and the Balance should remain for contingencies

She noted the list of programs she discussed were generated from calls she received previously but did not have dollars available at the time. Ms. Burroughs expects to come back with recommendations or topics for types of services and then it will be decided if a recommendation can be made to RFP or not.

(A copy of Ms. Burroughs report is on file at the Commission business office.)

4. Public Relations Information – Jamie Ayala, Public Information Specialist

Ms. Ayala reported the Read Early Read Aloud Campaign is being kicked off on Saturday October 31 in Riverside, from 11:00-2:00 at Barnes & Noble. She encouraged the Commission and public to stop by the book store over the weekend as portion of purchases made at Barnes & Noble will go to F5R to help with the purchase of books for a selected agency. Throughout the month of November a page will be dedicated to early literacy on F5R website. F5R is partnering with several libraries for their read aloud programs throughout the month.

Ms. Ayala reported staff is working on the community annual report to put all information shared earlier in today's agenda in a condensed form for the community.

(A copy of Ms. Ayala's report is on file at the Commission's business office.)

5. Executive Director Report – Harry Freedman, Executive Director

Mr. Freedman highlighted several areas in his written report. The Nuview District has contracted with a pediatric dentist, and services are anticipated to begin shortly. Staff has been approached by the Philanthropy Center in the School of Business at La Sierra University regarding a potential partnership with La Sierra and other community stakeholders to enhance the fund development capacity of Community Based Organizations in Riverside County. The Facility Assistance Fund RFP was released and the due date is November 6. F5R hosted the October 16 Regional Association meeting in Los Angeles. Among the topics discussed was the need to demonstrate the value of services provided by the eight First 5 Commissions in the southern region. The Association conducted a joint evaluation/communication staff meeting on October 19th, also focusing on this topic, in a slightly different context. It is clear that First 5 is going to remain a target in the ongoing budget/funding crisis. The State Commission met in Los Angeles on October 21, 2009. The State Commission has three new members who were all in attendance. Project Legacy is now complete. It resulted in measurable program goals and program concepts. In January 2010 the State Commission will consider specific signature programs.

Mr. Freedman noted the “Sid the Science Kid” PBS show devoted an episode on getting vaccinations for H1N1. He asked Commissioner Frykman if he would like to report on H1N1. Commissioner Frykman reported the H1N1 vaccination has been delayed due to manufacturing issues and packaging issues. Large vaccination clinics are on hold until enough vaccines are supplied into the county. He noted if you are at a child care center the Health Department may have contacted them to set a date, there is some vaccines that have been set aside for this. The CDC Director cannot predict when the next set of vaccinations will be sent from the manufactures. Until then, Commissioner Frykman advised the public to contact their pediatrician or medical provider for assistance to see if they have requested to receive vaccinations. Commissioner Frykman will provide another update at the December Commission meeting and he will have a press release on www.rivcoph.org today.

(A copy of Mr. Freedman’s complete Report is on file at the Commission’s business office.)

G. Funded Agency Public Comments

Dr. Lidner asked if the money becomes available for Healthy Kids that she be added to the list to apply for expansion funds. Commissioner Vice-Chair Loew noted it may be worth it for her to continue trying to make arrangements as suggested earlier in the agenda to meet with Supervisor Stone’s office regarding her expansion proposal.

H. Public Comments

1. Jeanne Weiler, Anne Sullivan Nursery School
Ms. Weiler distributed handouts on their construction project to increase services at their preschool. She asked the Commission to review her handouts and reconsider the request they submitted previously. She informed the Commission that of the registered children in their facility 20% are of low and moderate income families. The Center is committed to a share of cost for 20% of the new slots for families just above the income ceiling for federal/state programs who struggle to afford a preschool program.
2. Diana Autumn
Ms. Autumn reported Anne Sullivan has been providing service for 30 years subsidizing child care in the community. All teachers have degrees. It is a tuition based school and because of the low equivalent salary, a lower tuition can be passed on to parents. She noted there is a high demand for high quality child care such as available in Anne Sullivan School. The enrollment remains full with little turnover. 139 waiting list currently. They provide

observation sight for college students that need to see an accredited school, student teachers at Mt. San Jacinto College and a sight for high school students to fulfill community service and provide training for other providers in the community such as those starting a family child care.

(A copy of the presentation shared by Anne Sullivan staff is on file at the Commission's business office)

3. Kathy Turner, Mt. San Jacinto College
Reported she has been encouraging them to expand their high quality program for the past thirteen years she has worked with them. She acknowledged Anne Sullivan teachers speak Mt. San Jacinto Colleges courses and contribute in many events. She request the Commission consider helping them expand.

Commissioner Vice- Chair Loew asked for clarification on next RFP process. Mr. Freedman noted the RFP that Ms. Schoenberg spoke of earlier in the agenda will be coming up soon. Staff recommended Anne Sullivan Nursery School pursue the upcoming RFP. Commissioner Vice-Chair Loew encouraged them to apply when the RFP comes out.

I. Future Agenda Items

J. Commission Adjournment at 3:21 p.m. to the Regular Meeting of the Riverside County Children and Families Commission to Thursday, December 17 at 1:30 p.m. at:

Riverside County Children and Families Commission Office
2002 Iowa Avenue, Suite 100 –
Conference Room A,
Riverside, California 92507

Conflict of Interest: Any person, or group of persons present at this meeting, who wish (es) to speak on a matter may be required to State for the record any contributions, in excess of \$250.00 made in the past (12) twelve months, made to any Commission member, the Commission member receiving the contribution, and the matter of consideration with which they are involved.

Agenda Posting: Agendas will be posted at the Clerk of the Board of Riverside County and the Commission Business Office. All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location beginning three (3) working days prior to the meeting date:

**Riverside County Children and Families Commission
2002 Iowa Avenue, Suite 100
Riverside, CA 92507**